

# City of Biddeford, Maine

FY2017

Budget: Recreation

Account Number: 21124

	FY14	FY15	FY15	FY16	FY16	FY16	FY2017	
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/14/2016	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$418,378	\$445,919	\$450,450	\$460,732	\$308,104	\$460,816	\$457,398	
Purchased Services	\$17,339	\$15,587	\$15,003	\$15,615	\$13,687	\$15,515	\$15,515	
Utilities & Fuel	\$30,639	\$31,377	\$27,375	\$31,830	\$15,832	\$26,048	\$26,048	
Operating Costs	\$46,625	\$30,617	\$28,419	\$40,392	\$22,078	\$46,720	\$46,720	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTALS:</b>	<b>\$512,981</b>	<b>\$523,500</b>	<b>\$521,246</b>	<b>\$548,569</b>	<b>\$359,701</b>	<b>\$549,099</b>	<b>\$545,681</b>	<b>\$0</b>

TOTALS:

FY16 Budget: \$548,569

FY17 Manager's Rec: \$545,681

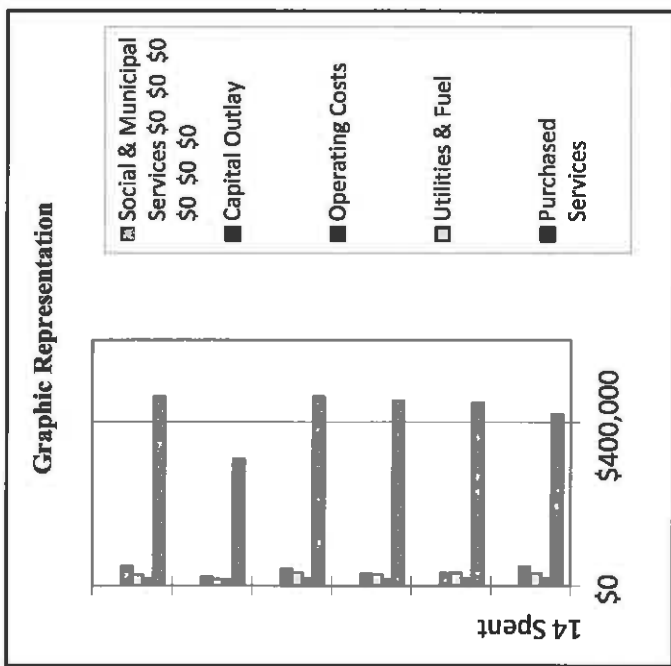
FY2017 City Council Rec: \$0

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$28,984
Workers Comp	\$3,266
Health Insurance	\$33,809
Retirement	\$14,712
Unemployment	\$0
Other Insurance	\$2,886
<b># of Full Time Employees</b>	<b>0.00</b>



Total Fringe Benefit Impact \$83,657



	FY16 Budget	FY17 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$460,732	\$457,398	(\$3,334)	-0.72%
Purchased Services	\$15,615	\$15,515	(\$100)	-0.64%
Utilities & Fuel	\$31,830	\$26,048	(\$5,782)	-18.17%
Operating Costs	\$40,392	\$46,720	\$6,328	15.67%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$548,569</b>	<b>\$545,681</b>	<b>(\$2,888)</b>	<b>-0.53%</b>

FY2017 Personnel Services

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60101	Dept Head Salary	\$62,175	\$63,104	\$63,111	\$64,612	\$44,899	\$65,316	\$65,316	\$65,316
60105	F-T Employee Wage	\$110,886	\$116,157	\$109,541	\$127,870	\$88,194	\$148,236	\$148,236	\$145,178
60106	P-T Employee Wage	\$77,131	\$77,222	\$94,233	\$78,582	\$62,354	\$76,873	\$76,873	\$76,873
60107	Temp/Seasonal Wage	\$74,243	\$75,778	\$74,256	\$77,974	\$53,702	\$75,360	\$75,360	\$75,000
60111	Overtime Wage Exp	\$5,000	\$2,500	\$8,219	\$2,511	\$5,620	\$3,000	\$3,000	\$3,000
60129	Insurance Buyout	\$1,125	\$0	\$750	\$1,500	\$750	\$1,500	\$1,500	\$1,500
60201	FICA/Medicare Employer Share	\$25,810	\$26,000	\$26,507	\$27,586	\$19,893	\$28,984	\$28,984	\$28,984
60202	MPERS-Employer Share	\$3,897	\$6,011	\$4,638	\$3,832	\$2,809	\$5,551	\$5,551	\$5,551
60203	457 Employer Share	\$5,891	\$5,110	\$5,159	\$7,547	\$3,812	\$9,161	\$9,161	\$9,161
60210	HPHC Ins Employer Share	\$42,675	\$63,896	\$54,490	\$58,441	\$21,340	\$33,809	\$33,809	\$33,809
60212	S-T Disability ER Share	\$426	\$436	\$470	\$571	\$362	\$641	\$641	\$641
60213	L-T Disability ER Share	\$172	\$205	\$175	\$206	\$138	\$235	\$235	\$235
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$1,560	\$1,560	\$1,560
60230	Clothing/Uniform Ex	\$1,280	\$1,100	\$1,100	\$1,100	\$0	\$1,100	\$1,100	\$1,100
60251	Conference/Training	\$290	\$500	\$863	\$500	\$206	\$800	\$800	\$800
60252	Travel/Mileage	\$6,269	\$7,000	\$5,974	\$7,000	\$3,561	\$7,000	\$7,000	\$7,000
60253	Food/Lodging	\$691	\$500	\$517	\$500	\$64	\$800	\$800	\$800
60256	Ducs/Membership	\$419	\$400	\$450	\$400	\$400	\$440	\$440	\$440

<b>Totals</b>		<b>\$418,378</b>	<b>\$445,919</b>	<b>\$450,450</b>	<b>\$460,732</b>	<b>\$308,104</b>	<b>\$460,816</b>	<b>\$460,816</b>	<b>\$457,398</b>
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FY2017 Purchased Services

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head	Mgr's Rec
60306	Other Prof/Consultant Services	\$100	\$1,000	\$201	\$1,000	\$1,000	\$400	\$1,000	\$1,000
60310	Service Contracts	\$1,305	\$1,472	\$1,284	\$1,500	\$1,400	\$1,352	\$1,400	\$1,400
60365	Recreation Programs	\$15,934	\$13,115	\$13,518	\$13,115	\$13,115	\$11,936	\$13,115	\$13,115
<b>Totals</b>		<b>\$17,339</b>	<b>\$15,587</b>	<b>\$15,003</b>	<b>\$15,615</b>	<b>\$15,515</b>	<b>\$13,687</b>	<b>\$15,515</b>	<b>\$15,515</b>

FY2017 Utilities & Fuel

Account Number	Description	FY14		FY15		FY16		FY16		FY2017	
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head	Mgr's Rec		
60400	Electricity	\$10,448	\$11,000	\$9,277	\$11,770	\$6,200	\$10,500	\$10,500	\$10,500		\$10,500
60402	Phone/Cell/Pager	\$4,021	\$5,300	\$3,186	\$5,300	\$1,797	\$4,394	\$4,394	\$4,394		\$4,394
60405	Heating Fuel	\$12,544	\$11,503	\$12,067	\$11,503	\$5,226	\$8,730	\$8,730	\$8,730		\$8,730
60410	Diesel Fuel	\$2,567	\$2,378	\$1,974	\$2,061	\$2,112	\$1,834	\$1,834	\$1,834		\$1,834
60411	Gasoline	\$1,060	\$1,196	\$871	\$1,196	\$496	\$590	\$590	\$590		\$590
<b>Totals</b>		<b>\$30,639</b>	<b>\$31,377</b>	<b>\$27,375</b>	<b>\$31,830</b>	<b>\$15,832</b>	<b>\$26,048</b>	<b>\$26,048</b>	<b>\$26,048</b>		<b>\$26,048</b>

FY2017 Other Operating Costs

Account Number	Description	FY14		FY15		FY16		FY2017	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60450	Building Repair/Maintenance	\$8,189	\$2,200	\$1,801	\$8,250	\$4,517	\$8,750	\$8,750	
60452	Operating Equip Repair	\$1,170	\$1,000	\$108	\$2,000	\$68	\$5,000	\$5,000	
60453	Vehicle Repair/Tires/Oil	\$5,286	\$3,275	\$2,754	\$5,000	\$1,685	\$5,000	\$5,000	
60500	Admin/Office Supplies	\$2,250	\$3,500	\$2,755	\$3,500	\$2,148	\$3,500	\$3,500	
60501	Operating Supplies	\$25,197	\$16,892	\$16,525	\$16,892	\$9,926	\$16,890	\$16,890	
60502	Printing & Copying	\$4,217	\$3,000	\$3,402	\$4,000	\$3,286	\$6,680	\$6,680	
60509	Cleaning Supplies	\$315	\$750	\$1,074	\$750	\$448	\$900	\$900	
<b>Totals</b>		<b>\$46,625</b>	<b>\$30,617</b>	<b>\$28,419</b>	<b>\$40,392</b>	<b>\$22,078</b>	<b>\$46,720</b>	<b>\$46,720</b>	



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Dept Manager Salary Exp

Department Number: 21124

Account Number: 60101

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$62,175.17	\$63,104.00	\$63,110.77	\$ 64,612.00	\$64,119.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,316.00	\$65,316.00		\$704.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Dept Head Wages

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET  
 Fiscal Year 2017 BUDGET

DEPARTMENT: Recreation

CLASSIFICATION	RANGE	POSITION	YEAREND		CITY MANAGER	COUNCIL	NAME
			TOTAL	ANNUALIZED			
Recreation/Teen Director		1	64,119	65,316			Carl Walsh
Adult Coordinator		1	42,783	43,381			Brian Dumphe
Youth Coordinator		1	43,614	44,224			Michael Fecteau
Director Ross Center/50 Plus Club		1	40,877	41,648			Debbie Drouin
Administrative Assistant (shared)		1	18,723	15,925			Linda Lapierre
Program Assistant (29 hrs)		1	23,337	23,484			Larina Fortney
Teen Center Supervisor (29 hrs)		1	21,274	21,833			Karen Scarpinato
Teen Center Supervisor (29 hrs)		1	22,593	22,826			
<b>TOTAL BUDGETED POSITIONS</b>		<b>8</b>	<b>277320.48</b>	<b>281694.8</b>	<b>0</b>	<b>0</b>	



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: F-T Employee Wage Exp

Department Number: 21124

Account Number: 60105

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$110,885.55	\$116,157.00	\$109,540.90	\$ 127,870.00	\$127,275.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$148,236.00	\$145,178.00		\$17,308.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Adult Coordinator	43,381
Youth Spts Coord	44,224
Dir Ross Ctr/50 Plus	41,648
*Admin Asst/50%	15,925
	145,178

\*Reinstatement of this shared position would provide the following in support of the department and the public which utilizes our service.

Improve customer service by allowing for standard office hours for registration and a point person for citizens using the Community Center.

Assist the Ross Center by acting as backup to the program assistant when this person is involved with programming.

Take on the filing, PO process, payroll, follow-up on delinquent program balances, assist with facility scheduling, ordering of office supplies and controls, maintenance of the copier/printers.

Assist with upkeep of the website helping to keep items current.

Improve internal office communication for staff and facility users within the Community Center

The director is currently covering these items mentioned above or support staff when able to assist him.

This position would allow the director to once again become more involved in community outreach and increase support and efficiency for all staff.





## Fiscal Year 2017 Budget Request

March 14, 2016

**Department: Recreation**

Account Title: P-T Employee Wage Exp

Department Number: 21124

Account Number: 60106

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$77,131.00	\$77,222.00	\$94,232.68	\$ 78,582.00	\$77,974.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$76,873.00	\$76,873.00		(\$1,709.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Prog Assist/Ross C	29 hrs	23,484
TC Supervisor	29 hrs	21,833
TC Supervisor	29 hrs	22,826
Bus Driver	avg 12 hrs 48.5 wks	8,730
<b>Total</b>		<b>76,873</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21124

Account Number: 60107

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$74,242.69	\$75,778.00	\$74,255.61	\$ 77,974.00	\$77,974.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75,360.00	\$75,000.00		(\$2,974.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Boys Summer	Bball Inst	11.5*30*6wks	2,070
Girls Summer	Bball Inst	11.5*30*6wks	2,070
Youth Sports Assist		11*25*10wks	2,750
Enrich Staff		9*365hrs	3,285
Park Facil	Custodial/Maint	April 1-Oct 17 May	10,935
RP Lguard Super		14.5*40*12wks	6,960
RP Lguards		6*40hrs*10.50*12w	30,240
Field Staff	Lining/Fld Prep	11*20hrs*12 wks	2,640
Safari Asst Cdir		15hr*30hr*11wks	4,950
OSB Dir		14.65*40hrs*11wks	5,860
Prog Assist		10hr*40hrs*9wks	3,600
<b>Total</b>			<b>75,360</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Overtime Wage Expense

Department Number: 21124

Account Number: 60111

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5,000.00	\$2,500.00	\$8,218.64	\$ 2,511.00	\$3,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000.00	\$3,000.00		\$489.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Covers Rotary Park Lifeguards 3,000



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Insurance Buyout Pay

Department Number: 21124

Account Number: 60129

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,125.00	\$0.00	\$750.00	\$ 1,500.00	\$1,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500.00	\$1,500.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

1 Staff Member

1,500



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: FICA/Medicare-ER Share Exp

Department Number: 21124

Account Number: 60201

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$25,809.92	\$26,000.00	\$26,506.52	\$ 27,586.00	\$27,586.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,984.00	\$28,984.00		\$1,398.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: MPERS-Employer Share Exp

Department Number: 21124

Account Number: 60202

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$3,896.73	\$6,011.00	\$4,637.52	\$ 3,832.00	\$3,832.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,551.00	\$5,551.00		\$1,719.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

1 Staff Member

5,551



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: 457 Plan-Employer Share Exp

Department Number: 21124

Account Number: 60203

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5,891.00	\$5,110.00	\$5,158.87	\$ 7,547.00	\$7,547.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,161.00	\$9,161.00		\$1,614.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

3 Staff

9,161



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department: Recreation**

Account Title: HPHC Ins Employer Share Exp

Department Number: 21124

Account Number: 60210

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$42,674.98	\$63,896.00	\$54,489.57	\$ 58,441.00	\$58,441.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$33,809.00	\$33,809.00		(\$24,632.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.





## Fiscal Year 2017 Budget Request

March 14, 2016

**Department: Recreation**

Account Title: S-T Disability ER Share Exp

Department Number: 21124

Account Number: 60212

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$425.65	\$436.00	\$469.91	\$ 571.00	\$571.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$641.00	\$641.00		\$70.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: L-T Disability ER Share Exp

Department Number: 21124

Account Number: 60213

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$171.52	\$205.00	\$174.87	\$ 206.00	\$206.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$235.00	\$235.00		\$29.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Delta Dental ER Share Exp

Department Number: 21124

Account Number: 60216

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450.00	\$450.00		\$450.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: RHSA Plan ER Share Exp

Department Number: 21124

Account Number: 60217

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,560.00	\$1,560.00		\$1,560.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: 21124

Account Title: Clothing/Uniforms Expense

Department Number: 21124

Account Number: 60230

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,280.24	\$1,100.00	\$1,100.00	\$ 1,100.00	\$1,100.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,100.00	\$1,100.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lifeguard Clothing    shirts/suits/jackets for 16 guards. 1,100  
Includes 2 suits and 2 shirts pp plus a jacket for new guards.



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Conferences/Training Expense

Department Number: 21124

Account Number: 60251

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$290.00	\$500.00	\$862.84	\$ 500.00	\$450.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800.00	\$800.00		\$300.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

NNER&P	4 Staff	340
MRPA	4 Staff	260
Playground Safety Course	1 Staff	200
<b>Total</b>		<b>800</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Travel/Mileage Expense

Department Number: 21124

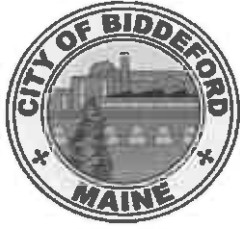
Account Number: 60252

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$6,268.52	\$7,000.00	\$5,974.06	\$ 7,000.00	\$7,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000.00	\$7,000.00		\$0.00

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Reimbursement for		
5 Ft		5000
3 Pt		1000
5 Seasonal		300
Bus Use/2 events @	100 each incl school bus driver	200
Easy Pass (2)	Bus/Van	500
<b>Total</b>		<b>7000</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Food/Lodging Expense

Department Number: 21124

Account Number: 60253

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$691.31	\$500.00	\$517.00	\$ 500.00	\$500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800.00	\$800.00		\$300.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lodging NNER&P      Conference      4 staff      800





## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Dues/Memberships Expense

Department Number: 21124

Account Number: 60256

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$419.00	\$400.00	\$450.00	\$ 400.00	\$350.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$40.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

NRPA Dues	1 Staff Dir	180
MRPA Dues	5 Staff	200
NRPA Recert	1 Staff Dir	60
<b>Total</b>		<b>440</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21124

Account Number: 60306

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$100.00	\$1,000.00	\$201.00	\$ 1,000.00	\$600.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000.00	\$1,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Additional Water Testing following high counts @ 100.00 per test.  
 Intital testing is covered by Saco River Corridor Commission

1000



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Service Contracts Expense

Department Number: 21124

Account Number: 60310

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,304.95	\$1,472.00	\$1,284.05	\$ 1,500.00	\$1,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,400.00	\$1,400.00		(\$100.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Teen Center Alarm	System	100
1 Qtr My Rec	Software	1300
<b>Total</b>		<b>1400</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Recreation Programs Expense

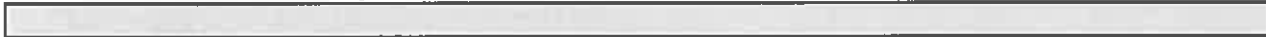
Department Number: 21124

Account Number: 60365

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$15,934.17	\$13,115.00	\$13,517.52	\$ 13,115.00	\$13,115.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,115.00	\$13,115.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Entertainment	Christmas, Easter, Halloween (Youth)	1,500
Basketball Board	Cert Officials	2,100
Soccer Referees	and Assignor Fees	1,500
Enrichment Contract	instructors	2,700
ASCAP/BMI Lic	required to provide music in public	700
Teen Programs	Special Events, Healthy Eating Classes, MYAN	1,990
Feb/April Vacation	Field Trips 200 ea three trips x 2 weeks	1,000
Youth Summer Trip	1 per wk 9 wks 125wk	1,125
Ross Center Prog	Social Holiday Entertainment	500
<b>Total</b>		<b>13,115</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Electricity Expense

Department Number: 21124

Account Number: 60400

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$10,448.18	\$11,000.00	\$9,277.49	\$ 11,770.00	\$10,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,500.00	\$10,500.00		(\$1,270.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

St Louis Fld, (3) accounts (incl field lights) 1 account Gil Boucher Park

10,500



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Phone/Celular/Paging Exp

Department Number: 21124

Account Number: 60402

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$4,020.68	\$5,300.00	\$3,186.09	\$ 5,300.00	\$4,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,394.00	\$4,394.00		(\$906.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Cell Phones (5)	5*50.27*12mos	3,017
Cell Phones (2) camp	2*50.27*2mos	202
Internet Telephone Teen Center	48.32*12	600
Broadband Teen Center	47.91*12	575
<b>Total</b>		<b>4,394</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Heating Fuel Expense

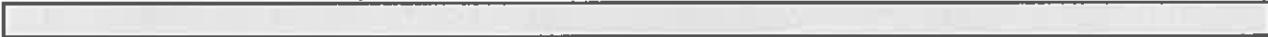
Department Number: 21124

Account Number: 60405

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$12,543.85	\$11,503.00	\$12,066.92	\$ 11,503.00	\$11,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,730.00	\$8,730.00		(\$2,773.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Oil for St Louis Fld	3,000 gal at 2.34 gal	7,020
Propane Teen Ctr	900 gal at 1.50 gal	1,350
 Total		 8,370



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Diesel Fuel Expense

Department Number: 21124

Account Number: 60410

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,566.81	\$2,378.00	\$1,973.78	\$ 2,061.00	\$2,061.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,834.00	\$1,834.00		(\$227.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Provided By PW	est @ 950 gal	at 1.93 per gal	1,834
<b>Year</b>	<b>Total Gal</b>	<b>Price Per Gal</b>	<b>Total Cost</b>
2013	618.5	3.188	1,972
2014	800.2	3.235	2,589
2015	622.6	3.17	1,974





## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Gasoline Expense

Department Number: 21124

Account Number: 60411

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,059.53	\$1,196.00	\$870.69	\$ 1,196.00	\$1,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$590.00	\$590.00		(\$606.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Recommended by PW	based on 325 gal	at 1.81 gal		590
<b>Year</b>	<b>Total Gal</b>	<b>Price Per Gal</b>		<b>Total Cost</b>
2013	391.2	3.169		1,240
2014	329	3.22		1,060
2015	235.64	2.99		707



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Building Repair/Maint Exp

Department Number: 21124

Account Number: 60450

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$8,189.29	\$2,200.00	\$1,801.10	\$ 8,250.00	\$8,250.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,750.00	\$8,750.00		\$500.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mayfield	2,000
St Louis Fld	2,300
Rotary Bathhouse	2,000
Teen Center	1,950
Doran Fld	500



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Operating Equip Repair Exp

Department Number: 21124

Account Number: 60452

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,170.02	\$1,000.00	\$108.30	\$ 2,000.00	\$2,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000.00	\$5,000.00		\$3,000.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Aging skatepark	repairs/6' half pipe	5,000
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## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21124

Account Number: 60453

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5,285.99	\$3,275.00	\$2,753.88	\$ 5,000.00	\$5,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000.00	\$5,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Recommended from PW repairs maint for Bus, Van, canoe trailer, kayak trailer 5,000



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department: Recreation**

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21124

Account Number: 60500

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,250.21	\$3,500.00	\$2,754.85	\$ 3,500.00	\$3,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500.00	\$3,500.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Office supplies in	support of rec prog, teen center	1,400
Ross Newsletter	Postage (qtrly)	800
Copy Paper	50 cases*26.00	1,300
<b>Total</b>		<b>3,500</b>



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21124

Account Number: 60501

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$25,197.27	\$16,892.00	\$16,524.62	\$ 16,892.00	\$16,892.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,890.00	\$16,890.00		(\$2.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Ross Center	Special event supply	program materials		2,040
Youth/Teen Events	Halloween, Chrisma,	Easter Hunts		2,450
Safety Equipment	First Aid Supplies	Lifeguard equipment		2,750
Safety Training	Summer Staff	(50 Seasonal Staff)		1,000
Enrichment/Youth	Game, sports, crafts,	nature supplies		1,750
Teen Center	includes recloth	2 pool tables,snacks early dismiss meals		2,000
Summer Camp	Sports,crafts games			1,100
Port-A-Johns	Rotary 2 units,	Doran 1 unit, St. L	1 unit, 6mos (85pu)	2,040
Festival Supply	Family Fun Fest	Winterfest		500
CDW TC users	Comp Protection			1,260
				16,890



## Fiscal Year 2017 Budget Request

March 14, 2016

**Department:** Recreation

Account Title: Printing & Copying Expense

Department Number: 21124

Account Number: 60502

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$4,216.61	\$3,000.00	\$3,401.69	\$ 4,000.00	\$5,700.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,680.00	\$6,680.00		\$2,680.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Copier Contracts Recreation Office/Ross Center

1670\*4qtrs

6,680



## Fiscal Year 2017 Budget Request

March 14, 2016

Department: Recreation

Account Title: Cleaning Supplies Expense

Department Number: 21124

Account Number: 60509

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$315.12	\$750.00	\$1,074.09	\$ 750.00	\$750.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900.00	\$900.00		\$150.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clean supplies for	park buildings	CP, Rotary, Clifford,	Mayfield	900
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