

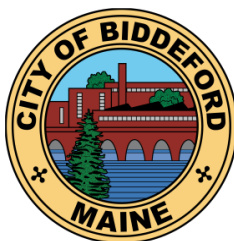
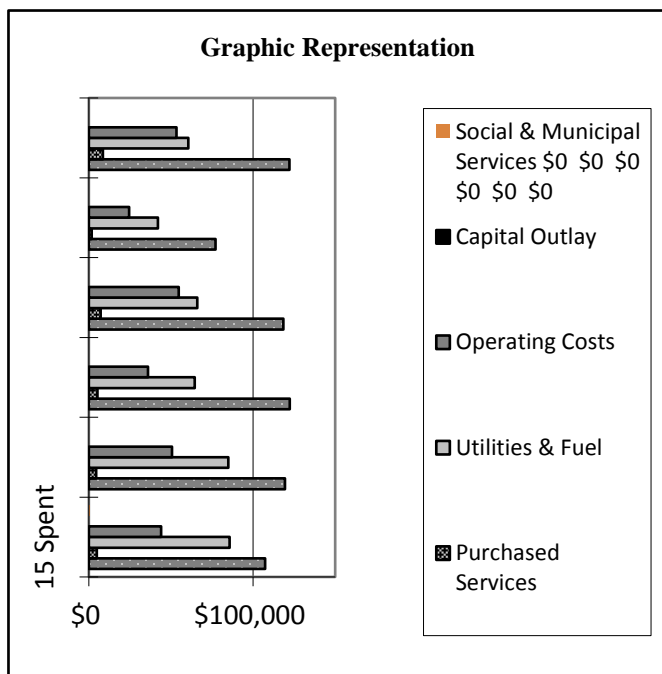
# City of Biddeford, Maine

FY2018

Budget: Community Center

Account Number: 21123

	FY15	FY16	FY16	FY17	FY17	FY2018		
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/1/2017	Dept Head	Manager's Rec	City Council Rec
Personnel Services:	\$107,342	\$119,377	\$122,258	\$118,386	\$77,168	\$122,058	\$82,274	
Purchased Services	\$4,766	\$4,500	\$5,143	\$7,202	\$1,709	\$8,451	\$8,451	
Utilities & Fuel	\$85,728	\$84,900	\$64,476	\$66,100	\$42,056	\$60,540	\$60,490	
Operating Costs	\$44,052	\$50,550	\$36,051	\$54,685	\$24,622	\$53,335	\$51,300	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTALS:</b>	<b>\$241,887</b>	<b>\$259,327</b>	<b>\$227,927</b>	<b>\$246,373</b>	<b>\$145,555</b>	<b>\$244,384</b>	<b>\$202,515</b>	<b>\$0</b>



Total Fringe Benefit Impact

FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$7,076
Workers Comp	\$3,316
Health Insurance	\$27,977
Retirement	\$3,466
Unemployment	\$0
Other Insurance	\$453
# of Full Time Employees	3.39
<b>Total Fringe Benefit Impact</b>	<b>\$42,288</b>

	FY17 Budget	FY18 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$118,386	\$82,274	-\$36,112	\$0
Purchased Services	\$7,202	\$8,451	\$1,249	\$0
Utilities & Fuel	\$66,100	\$60,490	-\$5,610	\$0
Operating Costs	\$54,685	\$51,300	-\$3,385	\$0
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$246,373</b>	<b>\$202,515</b>	<b>-\$43,858</b>	<b>-17.8%</b>

## FY2018 Personnel Services

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wag	\$49,575	\$0	\$32,414	\$0	\$21,656	\$0	\$0
60105	F-T Employee Wage Exp	\$0	\$37,050	\$0	\$33,879	\$656	\$34,223	\$34,774
60106	P-T Employee Wage Exp	\$39,586	\$48,910	\$53,694	\$45,002	\$29,842	\$45,000	\$45,000
60111	Overtime Wage Expense	\$206	\$2,042	\$60	\$1,867	\$1,677	\$1,886	\$1,750
60201	FICA/Medicare-ER Share Exp	\$5,374	\$6,732	\$5,969	\$6,177	\$3,693	\$7,282	\$0
60202	MPERS-Employer Share Exp	\$2,797	\$3,479	\$2,894	\$3,396	\$2,315	\$3,774	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Exp	\$9,440	\$19,647	\$26,649	\$26,313	\$16,743	\$27,977	\$0
60212	S-T Disability ER Share Exp	\$147	\$217	\$210	\$222	\$96	\$252	\$0
60213	L-T Disability ER Share Exp	\$35	\$0	\$131	\$0	\$100	\$134	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$780	\$390	\$780	\$0
60230	Clothing/Uniforms Expense	\$0	\$300	\$238	\$450	\$0	\$450	\$450
60252	Travel/Mileage Expense	\$180	\$1,000	\$0	\$300	\$0	\$300	\$300
<b>Totals</b>		<b>\$107,342</b>	<b>\$119,377</b>	<b>\$122,258</b>	<b>\$118,386</b>	<b>\$77,168</b>	<b>\$122,058</b>	<b>\$82,274</b>

## FY2018 Purchased Services

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$4,766	\$4,500	\$5,143	\$7,202	\$1,709	\$8,451	\$8,451
<b>Totals</b>		<b>\$4,766</b>	<b>\$4,500</b>	<b>\$5,143</b>	<b>\$7,202</b>	<b>\$1,709</b>	<b>\$8,451</b>	<b>\$8,451</b>

## FY2018 Utilities &amp; Fuel

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$15,224	\$20,000	\$18,088	\$17,500	\$12,413	\$17,500	\$17,500
60401	Water Expense	\$422	\$900	\$590	\$700	\$756	\$840	\$840
60402	Phone/Celular/Paging Exp	\$1,226	\$2,000	\$1,333	\$1,300	\$812	\$800	\$750
60404	Sewer User Fee Expense	\$1,796	\$2,000	\$1,699	\$2,000	\$1,441	\$2,000	\$2,000
60405	Heating Fuel Expense	\$67,059	\$60,000	\$42,765	\$44,600	\$26,635	\$39,400	\$39,400
<b>Totals</b>		<b>\$85,728</b>	<b>\$84,900</b>	<b>\$64,476</b>	<b>\$66,100</b>	<b>\$42,056</b>	<b>\$60,540</b>	<b>\$60,490</b>

## FY2018 Other Operating Costs

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$39,684	\$45,000	\$26,627	\$47,735	\$19,616	\$45,735	\$43,750
60454	Grounds Maint/Improve Exp	\$927	\$1,000	\$695	\$2,400	\$732	\$3,050	\$3,000
60500	Admin/Office Supp/Eqt Non-Cap	\$0	\$50	\$173	\$50	\$146	\$50	\$50
60501	Operating Supp/Eqt Non-Cap	\$466	\$1,000	\$4,227	\$1,000	\$1,085	\$1,000	\$1,000
60509	Cleaning Supplies Expense	\$2,975	\$3,500	\$4,328	\$3,500	\$3,043	\$3,500	\$3,500
<b>Totals</b>		<b>\$44,052</b>	<b>\$50,550</b>	<b>\$36,051</b>	<b>\$54,685</b>	<b>\$24,622</b>	<b>\$53,335</b>	<b>\$51,300</b>

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET  
 Fiscal Year 2018 BUDGET

DEPARTMENT: 21123 Community Center

CLASSIFICATION	RANGE	POSITION	YEAREND		CITY MANAGER	COUNCIL	NAME
			ANNUALIZED	REQUESTED			
Community Center Manager		1	34,092.24	37,261.77	34,774.08		GERARD LAPIERRE
Part-time Custodian Community Center		1	13,832.00	14,108.64	13,938.60		CYNTHIA ADAMS
Part-time Custodian PD		1	14,809.60	15,105.79	17,386.58		RICHARD BERTHIAUME
Part-time Custodian Community Center		1	13,650.00	13,923.00	13,755.20		MICHAEL LECLERC
<b>TOTAL BUDGETED POSITIONS</b>		<b>4</b>	<b>76,383.84</b>	<b>80,399.20</b>	<b>79,854.46</b>	<b>0.00</b>	



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21123

Account Number: 60102

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$49,575.03	\$0.00	\$32,413.57	\$0.00	\$34,223.36

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
				\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



This was the salary for the roving maintenance worker which was coded in the wrong pay roll account this is now in code 60105



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: P-T Employee Wage Exp

Department Number: 21123

Account Number: 60106

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$39,585.68	\$48,910.00	\$53,693.95	\$45,002.00	\$45,002.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,000.00	\$45,000.00		(\$2.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: F-T Employee Wage Exp

Department Number: 21123

Account Number: 60105

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$37,050.00	\$0.00	\$33,879.00	\$33,879.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$34,223.36	\$34,774.08		\$895.08

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Payroll cost for roving maintenance person.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Overtime Wage Expense

Department Number: 21123

Account Number: 60111

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$206.23	\$2,042.00	\$60.24	\$1,867.00	\$250.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,885.71	\$1,750.00		(\$117.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Over time for event set up and snow removal.





## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: FICA/Medicare-ER Share Exp

Department Number: 21123

Account Number: 60201

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$5,374.25	\$6,732.00	\$5,968.68	\$6,177.00	\$2,300.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,281.62	\$7,076.00		\$899.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: MPERS-Employer Share Exp

Department Number: 21123

Account Number: 60202

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$2,797.19	\$3,479.00	\$2,893.96	\$3,396.00	\$3,396.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,774.23	\$3,466.00		\$70.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: 457 Plan-Employer Share Exp

Department Number: 21123

Account Number: 60203

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: HPHC Ins Employer Share Exp

Department Number: 21123

Account Number: 60210

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$9,440.30	\$19,647.00	\$26,648.54	\$26,313.00	\$26,313.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$27,977.00	\$27,977.00		\$1,664.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2018 Budget Request

April 14, 2017

Department: Community Center

Account Title: S-T Disability ER Share Exp

Department Number: 21123

Account Number: 60212

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$147.42	\$217.00	\$209.66	\$222.00	\$222.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$252.00	\$252.00		\$30.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: L-T Disability ER Share Exp

Department Number: 21123

Account Number: 60213

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$35.26	\$0.00	\$131.18	\$0.00	\$152.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$134.18	\$134.18		\$134.18

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Delta Dental ER Share

Department Number: 21123

Account Number: 60216

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: RHSA Plan ER Share

Department Number: 21123

Account Number: 60217

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$0.00	\$780.00	\$780.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$780.00	\$780.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.





## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Clothing/Uniforms Expense

Department Number: 21123

Account Number: 60230

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$300.00	\$237.97	\$450.00	\$375.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450.00	\$450.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cost of uniforms for custodial staff and maintenance person.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Travel/Mileage Expense

Department Number: 21123

Account Number: 60252

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$180.30	\$1,000.00	\$0.00	\$300.00	\$200.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300.00	\$300.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cost of maintenance person traveling between city buildings.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Service Contracts Expense

Department Number: 21123

Account Number: 60310

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$4,766.36	\$4,500.00	\$5,142.62	\$7,202.00	\$7,202.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,451.00	\$8,451.00		\$1,249.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Elevator service contract	1	\$ 6,731.00	\$ 6,731.00
Exterminator	12	\$ 50.00	\$ 600.00
Back flow water test	1	\$ 125.00	\$ 125.00
Fire alarm	1	\$ 570.00	\$ 570.00
Sprinkler test	1	\$ 425.00	\$ 425.00
	<b>Total</b>		<b>\$ 8,451.00</b>



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Equipment Rent/Lease Exp

Department Number: 21123

Account Number: 60330

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Electricity Expense

Department Number: 21123

Account Number: 60400

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$15,223.94	\$20,000.00	\$18,088.14	\$17,500.00	\$17,500.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,500.00	\$17,500.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cost of electricity has gone down for the coming year but the cost of delivery has gone up. cost should stay the same.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Water Expense

Department Number: 21123

Account Number: 60401

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$422.01	\$900.00	\$590.19	\$700.00	\$1,134.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$840.00	\$840.00		\$140.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maine water has projected up to a 20% increase in water due to infracture upgrades.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Phone/Celular/Paging Exp

Department Number: 21123

Account Number: 60402

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$1,226.14	\$2,000.00	\$1,333.22	\$1,300.00	\$1,217.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800.00	\$750.00		(\$550.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Two cell phones at \$30.78 each per month.



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Sewer User Fee Expense

Department Number: 21123

Account Number: 60404

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$1,796.00	\$2,000.00	\$1,699.15	\$2,000.00	\$2,000.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer use fees are not expected to increase in the coming fiscal year.





## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Heating Fuel Expense

Department Number: 21123

Account Number: 60405

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$67,059.48	\$60,000.00	\$42,765.02	\$44,600.00	\$44,600.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$39,400.00	\$39,400.00		(\$5,200.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

20,000 gallons of fuel oil at \$1.97 per gallon



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Building Repair/Maint Exp

Department Number: 21123

Account Number: 60450

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$39,684.30	\$45,000.00	\$26,627.27	\$47,735.00	\$47,735.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,735.00	\$43,750.00		(\$3,985.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



- Roof Repairs to the flat section of the building \$12,000
- Plumbung repairs \$1,500.00
- Electrical Repairs \$2,500.00
- Fire rated trash barrels (4 x \$210.00 ) \$840.00
- Boiler Repairs \$3500.00
- Interior paint and supply \$3,800
- Masonry repairs clark Street side of the building (repair to lentalts over windows to stop water infeltration) \$7,500.00
- Water proof underside of exterior stair ways \$2,100.00
- Replace VCT flooring in first floor bath rooms \$2,800.00
- Replace carpeting at landing and stairs at Myrtle Street and Clark Street door ways \$5,500.00
- Replace Lights in Gym with LED fixtures \$5,700.00



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Grounds Maint/Improve Exp

Department Number: 21123

Account Number: 60454

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$926.61	\$1,000.00	\$695.00	\$2,400.00	\$2,400.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,050.00	\$3,000.00		\$600.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

- Ice melt \$500.00
- Playground Mulch \$500.00
- Fence Repairs \$800.00
- Pavement patch Myrtle St parking lot \$1000.00
- Schrubs , plants \$250.00



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21123

Account Number: 60500

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$50.00	\$173.28	\$50.00	\$146.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50.00	\$50.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies pens , paper, three ring binders



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21123

Account Number: 60501

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$466.24	\$1,000.00	\$4,227.49	\$1,000.00	\$1,084.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000.00	\$1,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

- Hand tools \$200.00
- Assorted hardware and supplies \$500.00
- Power drill \$125.00
- shop supplies \$175.00



## Fiscal Year 2018 Budget Request

April 14, 2017

**Department:** Community Center

Account Title: Cleaning Supplies Expense

Department Number: 21123

Account Number: 60509

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$2,974.53	\$3,500.00	\$4,327.56	\$3,500.00	\$3,500.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500.00	\$3,500.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



- Plastic bags large 30 cases x \$15.10 \$453.00
- Plastic bags small 8 cases x \$15.30 per case \$122.40
- Toilet paper 60 cases x \$16.50 per case \$996.00
- Paper towel 50 cases x \$13.80 per case \$690.00
- Disinfectant \$165.00
- Glass cleaner \$150.00
- Neutral floor cleaner \$125.00
- Wet mops \$75.00
- Dry mops \$100.00
- Brooms, dust pans , microfiber cloths \$150.00
- Heavy duty cleaner \$195.00
- Floor finish 2 pails at \$65.00 \$130.00
- Floor stripper 2 pails at \$42.50 each \$85.00
- Laundry soap. \$65.00