

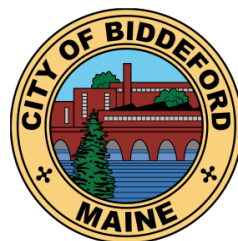
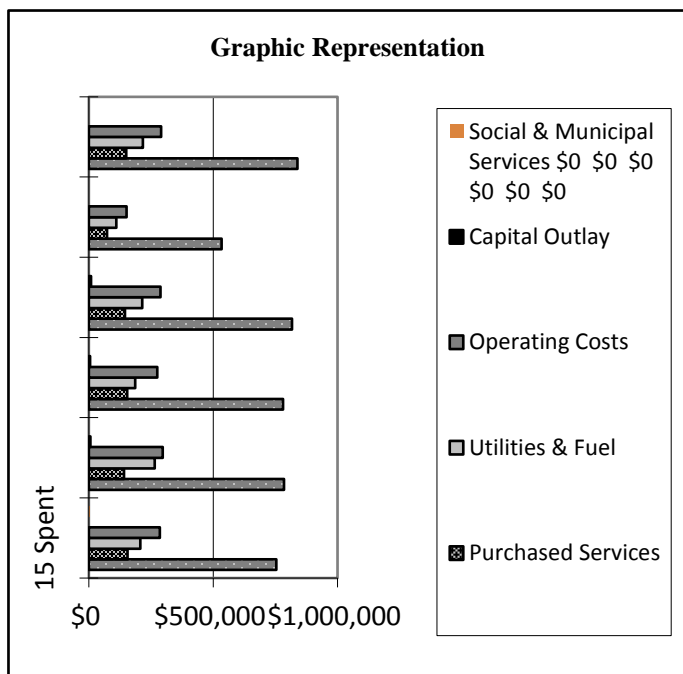
City of Biddeford, Maine

FY2018

Budget: New Sewer Operations Exp

Account Number: 35105

	FY15	FY16	FY16	FY17	FY17	FY2018		
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/1/2017	Dept Head	Manager's Rec	City Council Rec
Personnel Services:	\$754,241	\$784,220	\$780,902	\$817,437	\$533,447	\$838,424	\$834,965	
Purchased Services	\$156,109	\$141,925	\$154,771	\$144,675	\$73,705	\$150,675	\$150,649	
Utilities & Fuel	\$207,633	\$265,449	\$186,153	\$214,445	\$110,031	\$217,650	\$217,055	
Operating Costs	\$285,279	\$296,610	\$274,984	\$288,550	\$151,160	\$290,450	\$289,750	
Capital Outlay	\$0	\$6,000	\$5,000	\$9,000	\$0	\$0	\$0	
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS:	\$1,403,262	\$1,494,204	\$1,401,811	\$1,474,107	\$868,343	\$1,497,199	\$1,492,419	\$0



Total Fringe Benefit Impact

FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$44,136
Workers Comp	\$18,915
Health Insurance	\$152,414
Retirement	\$54,312
Unemployment	\$570
Other Insurance	\$6,220
# of Full Time Employees	9.02
Total Fringe Benefit Impact	\$276,566

	FY17 Budget	FY18 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$817,437	\$834,965	\$17,528	2.1%
Purchased Services	\$144,675	\$150,649	\$5,974	4.1%
Utilities & Fuel	\$214,445	\$217,055	\$2,610	1.2%
Operating Costs	\$288,550	\$289,750	\$1,200	0.4%
Capital Outlay	\$9,000	\$0	-\$9,000	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,474,107	\$1,492,419	\$18,312	1.2%

FY2018 Personnel Services

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$41,356	\$42,341	\$41,890	\$42,600	\$28,191	\$43,831	\$43,831
60102	Mid Mgmt Hrly Employee Wage	\$139,967	\$145,215	\$143,968	\$145,943	\$95,614	\$153,541	\$153,541
60105	F-T Employee Wage Exp	\$308,914	\$324,067	\$322,050	\$328,609	\$215,861	\$324,162	\$324,161
60107	Temp/Seasonal Emp Wage Exp	\$3,648	\$4,500	\$2,820	\$4,000	\$0	\$4,500	\$4,000
60111	Overtime Wage Expense	\$43,708	\$39,651	\$41,918	\$45,750	\$29,754	\$46,958	\$44,000
60201	FICA/Medicare-ER Share Exp	\$37,769	\$42,721	\$39,014	\$43,695	\$25,798	\$44,136	\$44,136
60202	MPERS-Employer Share Exp	\$37,115	\$44,304	\$44,258	\$48,447	\$31,859	\$50,367	\$50,367
60203	457 Plan-Employer Share Exp	\$2,569	\$2,674	\$2,776	\$3,238	\$2,061	\$3,945	\$3,945
60210	HPHC Ins Employer Share Exp	\$12,901	\$12,503	\$11,742	\$12,381	\$7,420	\$8,465	\$8,465
60211	NEBT Ins Employer Share Exp	\$117,425	\$116,556	\$122,131	\$127,889	\$88,654	\$143,949	\$143,949
60212	S-T Disability ER Share Exp	\$86	\$98	\$92	\$104	\$65	\$73	\$73
60213	L-T Disability ER Share Exp	\$429	\$590	\$526	\$671	\$401	\$687	\$687
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$1,155	\$5,460	\$3,548	\$5,460	\$5,460
60230	Clothing/Uniforms Expense	\$3,084	\$2,450	\$1,995	\$2,450	\$1,810	\$2,450	\$2,450
60251	Conferences/Training Expense	\$2,625	\$3,000	\$2,195	\$3,000	\$883	\$2,700	\$2,700
60252	Travel/Mileage Expense	\$1,361	\$2,300	\$1,819	\$2,000	\$878	\$2,000	\$2,000
60253	Food/Lodging Expense	\$98	\$150	\$32	\$150	\$57	\$150	\$150
60256	Dues/Memberships Expense	\$936	\$725	\$446	\$725	\$370	\$725	\$725
60257	Professional License Fees Exp	\$250	\$375	\$75	\$325	\$225	\$325	\$325
60258	#N/A							
60259	#N/A							
60260	#N/A							
Totals		\$754,241	\$784,220	\$780,902	\$817,437	\$533,447	\$838,424	\$834,965

FY2018 Purchased Services

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$750	\$0	\$750	\$0	\$750	\$750
60306	Other Prof/Consult Svcs Exp	\$19,675	\$20,000	\$20,477	\$20,000	\$2,831	\$20,000	\$20,000
60310	Service Contracts Expense	\$8,868	\$8,675	\$7,210	\$8,675	\$5,865	\$8,675	\$8,675
60313	Construction Services Expense	\$16,328	\$15,000	\$15,368	\$15,000	\$4,181	\$15,000	\$15,000
60325	Postage/Shipping Expense	\$272	\$500	\$162	\$250	\$82	\$250	\$250

60330 Equipment Rent/Lease Exp	\$113	\$2,000	\$913	\$2,000	\$175	\$1,000	\$1,000
60331 Land/Building Lease							
60335 Hydrant Rental/PUC Fee							
60340 Waste Tipping Fee							
60341 Non-Burnable Disposal							
60342 Grit Disposal Expense	\$110,853	\$95,000	\$110,641	\$98,000	\$60,572	\$105,000	\$104,974

Totals	\$156,109	\$141,925	\$154,771	\$144,675	\$73,705	\$150,675	\$150,649
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FY2018 Utilities & Fuel

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$154,332	\$205,000	\$133,814	\$162,500	\$82,773	\$162,500	\$162,500
60401	Water Expense	\$6,322	\$7,000	\$7,693	\$7,000	\$3,467	\$8,400	\$8,200
60402	Phone/Celular/Paging Exp	\$4,369	\$4,804	\$3,691	\$4,590	\$2,952	\$4,590	\$4,588
60405	Heating Fuel Expense	\$20,117	\$23,000	\$16,267	\$23,000	\$7,909	\$18,000	\$18,000
60406	Fiber/Internet Expense	\$5,211	\$5,220	\$5,211	\$5,220	\$3,040	\$5,220	\$5,215
60410	Diesel Fuel Expense	\$14,658	\$17,435	\$17,873	\$10,325	\$8,997	\$17,388	\$17,000
60411	Gasoline Expense	\$2,624	\$2,990	\$1,604	\$1,810	\$894	\$1,552	\$1,552

Totals	\$207,633	\$265,449	\$186,153	\$214,445	\$110,031	\$217,650	\$217,055
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FY2018 Other Operating Costs

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$21,963	\$22,000	\$24,981	\$22,000	\$10,966	\$22,000	\$22,000
60452	Operating Equip Repair Exp	\$97,065	\$100,000	\$98,197	\$100,000	\$59,127	\$100,000	\$100,000
60453	Vehicle Repair/Tires/Oil Exp	\$6,429	\$10,000	\$7,646	\$10,000	\$4,253	\$10,700	\$10,700
60456	Plant Operations/Maint. Exp	\$9,739	\$10,000	\$9,941	\$10,000	\$5,368	\$10,000	\$10,000
60461	Repair/Maint-CommunsEquip	\$175	\$650	\$261	\$650	\$178	\$650	\$650
60500	Admin/Office Supp/Eqt Non-Cap	\$3,033	\$3,000	\$2,596	\$2,900	\$3,189	\$2,900	\$2,900
60501	Operating Supp/Eqt Non-Cap	\$15,259	\$16,700	\$13,474	\$16,500	\$6,815	\$16,500	\$15,800
60506	Equipment/Small Tools-Non-cap	\$7,338	\$7,500	\$7,617	\$7,500	\$4,505	\$7,500	\$7,500
60509	Cleaning Supplies Expense	\$3,164	\$4,000	\$2,390	\$3,500	\$995	\$3,200	\$3,200
60510	Process Chemicals Expense	\$107,207	\$107,260	\$90,616	\$100,000	\$45,957	\$100,000	\$100,000
60511	Laboratory Supplies Exp	\$13,907	\$15,500	\$17,266	\$15,500	\$9,808	\$17,000	\$17,000

Totals	\$285,279	\$296,610	\$274,984	\$288,550	\$151,160	\$290,450	\$289,750
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FY2018 Capital Outlay

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60603	Vehicles Purchase Capital	\$0	\$6,000	\$5,000	\$9,000	\$0	\$0	\$0
Totals		\$0	\$6,000	\$5,000	\$9,000	\$0	\$0	\$0



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Dept Manager Salary Exp

Department Number: 35105

Account Number: 60101

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$41,356.44	\$42,341.00	\$41,890.45	\$42,600.00	\$43,313.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	43,830.84	\$43,830.84		\$1,230.84

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

42% of Public Works Director salary with no increase included

See Payroll Worksheet for details

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2018 BUDGET

DEPARTMENT: 35105 New Sewer Operations Exp

CLASSIFICATION	RANGE	POSITION	YEAREND	REQUESTED	CITY MANAGER RECOMMEND.	COUNCIL APPROP.	NAME	OBJECT	FTE
			ANNUALIZED TOTAL						
Public Works Director		1	43,830.84	43,830.84	43,830.84		Guy Casavant	60101	0.42
TOTALS FOR OBJECT CODE :		1	43,830.84	43,830.84	43,830.84				0.42
Asst. Dir. Public Works Wastewater Ops.		1	86,469.44	86,469.44	86,469.44		Jeff Demers	60102	1
Chief Operator		1	64,723.08	67,072.00	67,072.00		Dan Laflamme	60102	1
TOTALS FOR OBJECT CODE :		2	151,192.52	153,541.44	153,541.44				2
Solid Waste Driver/Utility		1	26,841.36	27,475.00	27,475.00		Jason Buda	60105	0.60
Lab Tech./Treat. Plant Operator		1	53,867.32	55,118.00	55,118.00		Alex Buechner	60105	1
Treatment Plant Maintenance Tech.		1	48,375.60	49,508.00	49,508.00		Steve Collomy	60105	1
Treatment Plant Operator		1	57,750.16	59,101.00	59,101.00		Anthony Ellsworth	60105	1
Plant Press Operator/Groundskeeper 1		1	39,652.60	40,593.00	40,593.00		Jonathan Koestner	60105	1
Plant Operator / Pump Station Tech.		1	50,974.56	54,156.00	54,156.00		James Lewis	60105	1
Plant Press Operator / Groundskeeper 2		1	37,336.00	38,210.00	38,210.00		Matthew Phinney	60105	1
Admin. Asst. AC Clerical		1	10,693.34	0.00	0.00		Linda Ridlon	60105	0
TOTALS FOR OBJECT CODE :		8	325,490.94	324,161.00	324,161.00				6.60
TOTAL BUDGETED POSITIONS		11	520,514.30	521,533.28	521,533.28	0.00			9.02



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35105

Account Number: 60102

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$139,966.70	\$145,215.00	\$143,967.92	\$145,943.00	\$146,887.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	153,541.44	\$153,541.44		\$7,598.44

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Asst. Director Wastewater Operations salary with no increase included
 Chief Operator salary with 2% increase included

See Payroll Worksheet for details



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: F-T Employee Wage Exp

Department Number: 35105

Account Number: 60105

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$308,913.90	\$324,067.00	\$322,050.01	\$328,609.00	\$328,724.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$324,162.00	\$324,161.00		(\$4,448.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions including 2% increases :

- 60% Solid Waste Driver/Utility
- Lab Tech./Operator
- Treatment Plant Maint. Tech.
- Treatment Plant Operator
- Press Operator/Groundskeeper 1
- Press Operator/Groundskeeper 2
- Plant Operator/Pump Station Tech.

Reduction is due to the elimination of the Admin. Asst. position in this budget

See Payroll Worksheet for details



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 35105

Account Number: 60107

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$3,648.00	\$4,500.00	\$2,820.00	\$4,000.00	\$4,000.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,500.00	\$4,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contract Seasonal Workers

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 4,500.00	\$ -	\$ 4,500.00
FY2012	\$ 4,500.00	\$ 3,412.00	\$ 1,088.00
FY2013	\$ 4,500.00	\$ 5,318.00	\$ (818.00)
FY2014	\$ 4,500.00	\$ -	\$ 4,500.00
FY2015	\$ 4,500.00	\$ 3,648.00	\$ 852.00
FY2016	\$ 4,500.00	\$ 2,820.00	\$ 1,680.00
FY2017	\$ 4,000.00	\$ 4,000.00	-



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Overtime Wage Expense

Department Number: 35105

Account Number: 60111

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$43,707.75	\$39,651.00	\$41,917.63	\$45,750.00	\$45,296.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$46,958.00	\$44,000.00		(\$1,750.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime need based upon historical data

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 30,043.00	\$ 32,945.00	\$ (2,902.00)
FY2012	\$ 30,781.00	\$ 31,758.00	\$ (977.00)
FY2013	\$ 33,002.00	\$ 41,325.00	\$ (8,323.00)
FY2014	\$ 35,047.00	\$ 38,098.00	\$ (3,051.00)
FY2015	\$ 39,002.00	\$ 43,707.75	\$ (4,705.75)
FY2016	\$ 39,651.00	\$ 41,917.63	\$ (2,266.63)
FY2017	\$ 45,750.00	\$ 34,869.86	\$ 10,880.14
	Average	\$ 37,803.03	
	Median	\$ 38,098.00	
	Maximum	\$ 43,707.75	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35105

Account Number: 60201

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$37,769.49	\$42,721.00	\$39,014.13	\$43,695.00	\$39,797.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,135.67	\$44,135.67		\$440.67

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7.65% of applicable salaries and wages



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: MPERS-Employer Share Exp

Department Number: 35105

Account Number: 60202

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$37,114.82	\$44,304.00	\$44,258.16	\$48,447.00	\$49,146.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,367.48	\$50,367.48		\$1,920.48

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

9.6% of applicable salaries and wages



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: 457 Plan-Employer Share Exp

Department Number: 35105

Account Number: 60203

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$2,569.06	\$2,674.00	\$2,775.70	\$3,238.00	\$3,169.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,944.78	\$3,944.78		\$706.78

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Up to 6% of applicable salaries and wages



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: HPHC Ins Employer Share Exp

Department Number: 35105

Account Number: 60210

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$12,901.13	\$12,503.00	\$11,742.08	\$12,381.00	\$11,372.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,464.91	\$8,465.00		(\$3,916.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health Insurance Premium for Public Works Director position with projected increase of 7%

Decrease due to elimination of Admin. Asst. position



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35105

Account Number: 60211

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$117,424.60	\$116,556.00	\$122,131.24	\$127,889.00	\$136,213.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$143,949.00	\$143,949.00		\$16,060.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health Insurance Premiums for the following positions with projected increase of 6% :

- Asst. Director Wastewater Operations
- Chief Operator
- 60% of Solid Waste Driver/Utility
- Lab Tech./Operator
- Treatment Plant Maint. Tech.
- Treatment Plant Operator
- Press Operator/Groundskeeper 1
- Press Operator/Groundskeeper 2
- Plant Operator/Pump Station Tech.



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: S-T Disability ER Share Exp

Department Number: 35105

Account Number: 60212

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$85.99	\$98.00	\$91.87	\$104.00	\$100.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$72.62	\$73.00		(\$31.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premium for following positions :

- Public Works Director
- Asst. Director Wastewater Operations
- Chief Operator



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: L-T Disability ER Share Exp

Department Number: 35105

Account Number: 60213

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$429.05	\$590.00	\$526.27	\$671.00	\$616.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$687.00	\$687.00		\$16.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Premiums for the following positions :

- Public Works Director
- Asst. Director Wastewater Operations
- Chief Operator



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Delta Dental ER Share

Department Number: 35105

Account Number: 60216

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Not applicable



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: RHSA Plan ER Share

Department Number: 35105

Account Number: 60217

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$1,155.00	\$5,460.00	\$5,460.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,460.00	\$5,460.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Retirement Health Savings Account contribution for applicable positions

<i>Desc</i>	<i>No (ea)</i>	<i>Units (weeks)</i>		<i>Rate</i>	<i>Subtotal</i>
Eligible employees	7	52	\$	15.00 \$	5,460.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Clothing/Uniforms Expense

Department Number: 35105

Account Number: 60230

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$3,084.13	\$2,450.00	\$1,995.25	\$2,450.00	\$2,450.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,450.00	\$2,450.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

- Chief Operator Maxium = 7 x \$350 = \$2,450
- Lab Tech./Operator
- Treatment Plant Maint. Tech.
- Treatment Plant Operator
- Press Operator/Groundskeeper 1
- Press Operator/Groundskeeper 2
- Plant Operator/Pump Station Tech.

<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2011	\$	3,500.00	\$	2,844.00	\$	656.00
FY2012	\$	3,500.00	\$	1,705.00	\$	1,795.00
FY2013	\$	2,100.00	\$	1,747.00	\$	353.00
FY2014	\$	2,450.00	\$	2,293.00	\$	157.00
FY2015	\$	2,450.00	\$	3,084.13	\$	(634.13)
FY2016	\$	2,450.00	\$	1,995.25	\$	454.75
FY2017	\$	2,450.00		\$2,450.00	\$	-



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Conferences/Training Expense

Department Number: 35105

Account Number: 60251

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$2,625.00	\$3,000.00	\$2,194.92	\$3,000.00	\$2,955.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,700.00	\$2,700.00		(\$300.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training requirements for State wastewater licenses and certifications

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 4,425.00	\$ 877.84	\$ 3,547.16
FY2012	\$ 3,675.00	\$ 1,778.40	\$ 1,896.60
FY2013	\$ 3,675.00	\$ 2,003.60	\$ 1,671.40
FY2014	\$ 3,675.00	\$ 1,286.43	\$ 2,388.57
FY2015	\$ 3,000.00	\$ 2,625.00	\$ 375.00
FY2016	\$ 3,000.00	\$ 2,194.92	\$ 805.08
FY2017	\$ 3,000.00	\$ 2,700.00	\$ 300.00
	Average	\$ 1,923.74	
	Median	\$ 2,003.60	
	Maximum	\$ 2,700.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Travel/Mileage Expense

Department Number: 35105

Account Number: 60252

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$1,361.15	\$2,300.00	\$1,818.64	\$2,000.00	\$1,810.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Weeks</i>	<i>Unit (trip/wk)</i>	<i>Rate</i>	<i>Subtotal</i>
Tolls: sludge hauling	52	3	\$ 14.00	\$ 2,184.00

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 100.00	\$ -	\$ 100.00
FY2012	\$ 100.00	\$ 90.92	\$ 9.08
FY2013	\$ 100.00	\$ 73.00	\$ 27.00
FY2014	\$ 100.00	\$ 45.75	\$ 54.25
FY2015	\$ 1,262.00	\$ 1,361.15	\$ (99.15)
FY2016	\$ 2,300.00	\$ 1,818.64	\$ 481.36
FY2017	\$ 2,000.00	\$ 1,810.00	\$ 190.00

Average	\$ 742.78
Median	\$ 90.92
Maximum	\$ 1,818.64



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Food/Lodging Expense

Department Number: 35105

Account Number: 60253

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$98.19	\$150.00	\$32.03	\$150.00	\$155.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150.00	\$150.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need for off site training sessions

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 150.00	\$ 190.46	(40.46)
FY2012	\$ 150.00	\$ 42.68	107.32
FY2013	\$ 150.00	\$ 151.48	(1.48)
FY2014	\$ 150.00	\$ -	150.00
FY2015	\$ 150.00	\$ 98.19	51.81
FY2016	\$ 150.00	\$ 32.03	117.97
FY2017	\$ 150.00	\$ 100.00	50.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Dues/Memberships Expense

Department Number: 35105

Account Number: 60256

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$936.00	\$725.00	\$446.00	\$725.00	\$725.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$725.00	\$725.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New England Wastewater Association
WEFTEC

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 225.00	\$ 470.00	(245.00)
FY2012	\$ 725.00	\$ 397.00	328.00
FY2013	\$ 725.00	\$ 747.00	(22.00)
FY2014	\$ 725.00	\$ 256.00	469.00
FY2015	\$ 750.00	\$ 936.00	(186.00)
FY2016	\$ 725.00	\$ 446.00	279.00
FY2017	\$ 725.00	\$ 725.00	-
Average	\$	568.14	
Median	\$	470.00	
Maximum	\$	936.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Professional License Fees Exp

Department Number: 35105

Account Number: 60257

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$250.00	\$375.00	\$75.00	\$325.00	\$325.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$325.00	\$325.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



State License fees for the following positions :

- Asst. Director Wastewater Operations
- Chief Operator
- Treatment Plant Operator
- Lab Tech./Operator
- Plant Operator/Pump Station Tech.

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 625.00	\$ 491.00	\$ 134.00
FY2012	\$ 625.00	\$ 625.00	\$ -
FY2013	\$ 625.00	\$ -	\$ 625.00
FY2014	\$ 625.00	\$ 350.00	\$ 275.00
FY2015	\$ 625.00	\$ 250.00	\$ 375.00
FY2016	\$ 375.00	\$ 75.00	\$ 300.00
FY2017	\$ 325.00	\$ 225.00	\$ 100.00
Average	\$	288.00	
Median	\$	250.00	
Maximum	\$	625.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Legal Services Expense

Department Number: 35105

Account Number: 60301

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$750.00	\$0.00	\$750.00	\$0.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750.00	\$750.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency funding for potential use of City Attorney

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 1,500.00	\$ -	\$ 1,500.00
FY2012	\$ 1,500.00	\$ -	\$ 1,500.00
FY2013	\$ 1,500.00	\$ -	\$ 1,500.00
FY2014	\$ 1,500.00	\$ -	\$ 1,500.00
FY2015	\$ 750.00	\$ -	\$ 750.00
FY2016	\$ 750.00	\$ -	\$ 750.00
FY2017	\$ 750.00	\$ -	\$ 750.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Other Prof/Consult Svcs Exp

Department Number: 35105

Account Number: 60306

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$19,675.20	\$20,000.00	\$20,476.74	\$20,000.00	\$19,225.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000.00	\$20,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC Programming :	\$7,500
SCADA Programming :	\$7,500
Engineering Services :	\$2,500
Electrical Eng. Services :	\$2,500
	\$20,000

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 20,000.00	\$ 20,404.00	\$ (404.00)
FY2012	\$ 20,000.00	\$ 16,169.00	\$ 3,831.00
FY2013	\$ 20,000.00	\$ 16,023.00	\$ 3,977.00
FY2014	\$ 20,000.00	\$ 19,674.00	\$ 326.00
FY2015	\$ 20,000.00	\$ 19,675.00	\$ 325.00
FY2016	\$ 20,000.00	\$ 20,467.00	\$ (467.00)
FY2017	\$ 20,000.00	\$ 19,225.00	\$ 775.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Service Contracts Expense

Department Number: 35105

Account Number: 60310

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$8,868.28	\$8,675.00	\$7,210.22	\$8,675.00	\$8,754.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,675.00	\$8,675.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lab & Flow Meter Calibrations :	\$	2,100.00	
Infor. Maint. Program :	\$	1,100.00	
Generator PMs :	\$	1,500.00	
Backflow Preventor Cert. :	\$	750.00	
Ops. Program :	\$	900.00	
Sprinkler Insp. :	\$	450.00	
Crane Inspection :	\$	400.00	
Winn 911 :	\$	395.00	
My PC.com :	\$	600.00	
Pest Services :	\$	480.00	
	\$	8,675.00	

	<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
	FY2011	\$	4,500.00	\$	4,295.00	\$	205.00
	FY2012	\$	4,500.00	\$	3,468.00	\$	1,032.00
	FY2013	\$	4,000.00	\$	5,514.00	\$	(1,514.00)
	FY2014	\$	5,150.00	\$	8,555.00	\$	(3,405.00)
	FY2015	\$	8,675.00	\$	8,868.00	\$	(193.00)
	FY2016	\$	8,675.00	\$	7,210.00	\$	1,465.00
	FY2017	\$	8,675.00	\$	\$8,754.00	\$	(79.00)

Average	\$	6,666.29
Median	\$	7,210.00
Maximum	\$	8,868.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Construction Services Expense

Department Number: 35105

Account Number: 60313

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$16,328.08	\$15,000.00	\$15,368.37	\$15,000.00	\$14,240.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000.00	\$15,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC Upgrades/Modifications :	\$	8,000.00		
Flow Monitoring Services :	\$	3,000.00		
Electrical Upgrades/Services :	\$	4,000.00		
	\$	15,000.00		

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 25,000.00	\$ 27,175.00	\$ (2,175.00)
FY2012	\$ 25,000.00	\$ 25,546.00	\$ (546.00)
FY2013	\$ 25,000.00	\$ 23,362.00	\$ 1,638.00
FY2014	\$ 15,000.00	\$ 14,719.00	\$ 281.00
FY2015	\$ 15,000.00	\$ 16,328.00	\$ (1,328.00)
FY2016	\$ 15,000.00	\$ 15,368.00	\$ (368.00)
FY2017	\$ 15,000.00	\$14,240.00	\$ 760.00

Average	\$	19,534.00
Median	\$	16,328.00
Maximum	\$	27,175.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Postage/Shipping Expense

Department Number: 35105

Account Number: 60325

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$272.11	\$500.00	\$162.06	\$250.00	\$122.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250.00	\$250.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 500.00	\$ 175.00	\$ 325.00
FY2012	\$ 250.00	\$ 452.00	\$ (202.00)
FY2013	\$ 500.00	\$ 228.00	\$ 272.00
FY2014	\$ 500.00	\$ 846.00	\$ (346.00)
FY2015	\$ 500.00	\$ 272.00	\$ 228.00
FY2016	\$ 500.00	\$ 162.00	\$ 338.00
FY2017	\$ 250.00	\$122.00	\$ 128.00
Average	\$	322.43	
Median	\$	228.00	
Maximum	\$	846.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Equipment Rent/Lease Exp

Department Number: 35105

Account Number: 60330

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$112.50	\$2,000.00	\$913.10	\$2,000.00	\$261.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000.00	\$1,000.00		(\$1,000.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Specialty Equip. :	\$	500.00
Misc. :	\$	500.00
	\$	1,000.00

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 5,500.00	\$ 1,010.00	\$ 4,490.00
FY2012	\$ 7,500.00	\$ 547.00	\$ 6,953.00
FY2013	\$ 7,500.00	\$ 7,663.00	\$ (163.00)
FY2014	\$ 7,500.00	\$ 408.00	\$ 7,092.00
FY2015	\$ 4,000.00	\$ 112.50	\$ 3,887.50
FY2016	\$ 2,000.00	\$ 913.00	\$ 1,087.00
FY2017	\$ 2,000.00	\$ 261.00	\$ 1,739.00
Average	\$	1,559.21	
Median	\$	547.00	
Maximum	\$	7,663.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Grit Disposal Expense

Department Number: 35105

Account Number: 60342

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$110,852.81	\$95,000.00	\$110,640.95	\$98,000.00	\$95,406.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$105,000.00	\$104,974.00		\$6,974.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Treatment Plant Sludge (est. Tn)	1,981	\$ 41.54	\$ 82,290.74
Treatment Plant Grit (est cuyd)	96	\$ 32.25	\$ 3,096.00
Landfill Fuel Surcharge (est)	1	\$ 5,800.00	\$ 5,800.00
Environmental Fee (est)	1	\$ 4,856.00	\$ 4,856.00
Maine Management Fee (est)	1	\$ 8,931.00	\$ 8,931.00
		\$	\$ 104,973.74

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 230,400.00	\$ 177,151.00	\$ 53,249.00
FY2012	\$ 210,000.00	\$ 190,179.00	\$ 19,821.00
FY2013	\$ 194,500.00	\$ 186,589.00	\$ 7,911.00
FY2014	\$ 164,500.00	\$ 188,714.00	\$ (24,214.00)
FY2015	\$ 82,322.00	\$ 110,853.00	\$ (28,531.00)
FY2016	\$ 95,000.00	\$ 110,641.00	\$ (15,641.00)
FY2017	\$ 98,000.00	\$ 95,406.00	\$ 2,594.00

Average	\$	151,361.86
Median	\$	177,151.00
Maximum	\$	190,179.00

Downward trend supported by historical data



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Electricity Expense

Department Number: 35105

Account Number: 60400

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$154,331.74	\$205,000.00	\$133,814.28	\$162,500.00	\$143,542.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$162,500.00	\$162,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data and facility changes
No rate increasee included

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ -	\$ -	-
FY2012	\$ -	\$ -	-
FY2013	\$ -	\$ -	-
FY2014	\$ 263,400.00	\$ 155,099.00	\$ 108,301.00
FY2015	\$ 218,400.00	\$ 154,332.00	\$ 64,068.00
FY2016	\$ 205,000.00	\$ 133,814.00	\$ 71,186.00
FY2017	\$ 162,500.00	\$ 143,542.00	\$ 18,958.00
Average	\$	83,826.71	
Median	\$	133,814.00	
Maximum	\$	155,099.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Water Expense

Department Number: 35105

Account Number: 60401

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$6,321.91	\$7,000.00	\$7,692.65	\$7,000.00	\$6,175.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,400.00	\$8,200.00		\$1,200.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data and a 20% increase in rates per Maine Water Co.

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 6,300.00	\$ 5,228.00	\$ 1,072.00
FY2012	\$ 6,615.00	\$ 5,744.00	\$ 871.00
FY2013	\$ 6,615.00	\$ 5,719.00	\$ 896.00
FY2014	\$ 7,215.00	\$ 5,334.00	\$ 1,881.00
FY2015	\$ 7,215.00	\$ 6,322.00	\$ 893.00
FY2016	\$ 7,000.00	\$ 7,693.00	\$ (693.00)
FY2017	\$ 7,000.00	\$ 6,175.00	\$ 825.00
Average	\$	6,030.71	
Median	\$	5,744.00	
Maximum	\$	7,693.00	

20% rate increase on \$6,800 = \$7410



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Phone/Celular/Paging Exp

Department Number: 35105

Account Number: 60402

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$4,369.19	\$4,804.00	\$3,690.72	\$4,590.00	\$4,406.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,590.00	\$4,588.00		(\$2.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Number (ea)</i>	<i>Units (month)</i>	<i>Rate</i>	<i>Subtotal</i>
Smart phones	2	12	\$ 58.00	\$ 1,392.00
Cell phones	6	12	\$ 31.05	\$ 2,235.60
Aircard	1	12	\$ 40.00	\$ 480.00
I Pad	1	12	\$ 40.00	\$ 480.00
			\$	4,587.60

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 4,703.00	\$ 4,289.00	\$ 414.00
FY2012	\$ 6,124.00	\$ 4,633.00	\$ 1,491.00
FY2013	\$ 5,824.00	\$ 5,369.00	\$ 455.00
FY2014	\$ 6,688.00	\$ 4,898.00	\$ 1,790.00
FY2015	\$ 4,708.00	\$ 4,369.00	\$ 339.00
FY2016	\$ 4,804.00	\$ 3,691.00	\$ 1,113.00
FY2017	\$ 4,590.00	\$ 4,406.00	\$ 184.00

Average	\$ 4,522.14
Median	\$ 4,406.00
Maximum	\$ 5,369.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Heating Fuel Expense

Department Number: 35105

Account Number: 60405

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$20,116.70	\$23,000.00	\$16,266.72	\$23,000.00	\$20,804.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,000.00	\$18,000.00		(\$5,000.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 30,000.00	\$ 18,727.00	\$ 11,273.00
FY2012	\$ 30,000.00	\$ 21,216.00	\$ 8,784.00
FY2013	\$ 30,000.00	\$ 16,701.00	\$ 13,299.00
FY2014	\$ 30,000.00	\$ 18,981.00	\$ 11,019.00
FY2015	\$ 23,000.00	\$ 20,117.00	\$ 2,883.00
FY2016	\$ 23,000.00	\$ 16,267.00	\$ 6,733.00
FY2017	\$ 23,000.00	\$ 20,804.00	\$ 2,196.00
Average	\$	18,973.29	
Median	\$	18,981.00	
Maximum	\$	21,216.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Fiber/Internet Expense

Department Number: 35105

Account Number: 60406

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$5,211.48	\$5,220.00	\$5,211.48	\$5,220.00	\$5,185.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,220.00	\$5,215.00		(\$5.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit (month)</i>	<i>Rate</i>	<i>Subtotal</i>
GWI Fiber @ treatment plant	12	\$ 435.00	\$ 5,220.00

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 8,296.00	\$ 8,375.00	\$ (79.00)
FY2012	\$ 8,296.00	\$ 8,304.00	\$ (8.00)
FY2013	\$ 8,344.00	\$ 7,428.00	\$ 916.00
FY2014	\$ 5,508.00	\$ 5,211.00	\$ 297.00
FY2015	\$ 5,220.00	\$ 5,211.00	\$ 9.00
FY2016	\$ 5,220.00	\$ 5,211.00	\$ 9.00
FY2017	\$ 5,220.00	\$ 5,185.00	\$ 35.00

Average	\$ 6,417.86
Median	\$ 5,211.00
Maximum	\$ 8,375.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Diesel Fuel Expense

Department Number: 35105 Account Number: 60410

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$14,657.92	\$17,435.00	\$17,873.30	\$10,325.00	\$13,428.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,388.00	\$17,000.00		\$6,675.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected 8,400 gals. @ \$2.07/gal.

FY 17 usage (6 months) :	4,235 gallons
FY 16 usage :	8,105 gallons
FY 15 usage :	5,166 gallons
FY 14 usage :	2,618 gallons

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 250.00	\$ 1,166.00	\$ (916.00)
FY2012	\$ 2,720.00	\$ 2,215.00	\$ 505.00
FY2013	\$ 4,345.00	\$ 2,895.00	\$ 1,450.00
FY2014	\$ 3,564.00	\$ 609.00	\$ 2,955.00
FY2015	\$ 20,058.00	\$ 14,658.00	\$ 5,400.00
FY2016	\$ 17,435.00	\$ 17,873.00	\$ (438.00)
FY2017	\$ 10,325.00	\$ 13,428.00	\$ (3,103.00)
Average	\$	7,549.14	
Median	\$	2,895.00	
Maximum	\$	17,873.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Gasoline Expense

Department Number: 35105 Account Number: 60411

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$2,624.18	\$2,990.00	\$1,604.18	\$1,810.00	\$1,334.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,552.00	\$1,552.00		(\$258.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit (gal)</i>	<i>Rate</i>	<i>Subtotal</i>
Projected gasoline usage	800	\$ 1.94	\$ 1,552.00

FY 17 usage (6 months) :	447 gallons
FY 16 usage :	535 gallons
FY 15 usage :	815 gallons
FY 14 usage :	929 gallons

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 3,840.00	\$ 2,623.00	\$ 1,217.00
FY2012	\$ 3,150.00	\$ 2,505.00	\$ 645.00
FY2013	\$ 3,850.00	\$ 2,972.00	\$ 878.00
FY2014	\$ 3,245.00	\$ 3,117.00	\$ 128.00
FY2015	\$ 2,990.00	\$ 2,624.00	\$ 366.00
FY2016	\$ 2,990.00	\$ 1,604.00	\$ 1,386.00
FY2017	\$ 1,810.00	\$ 1,334.00	\$ 476.00

Average	\$ 2,397.00
Median	\$ 2,623.00
Maximum	\$ 3,117.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Building Repair/Maint Exp

Department Number: 35105

Account Number: 60450

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$21,963.37	\$22,000.00	\$24,980.75	\$22,000.00	\$21,367.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,000.00	\$22,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overhead doors :	\$	6,000.00
Utility systems :	\$	10,000.00
Doors, windows, etc. :	\$	6,000.00
	\$	22,000.00

	<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2011	\$	6,500.00	\$	8,016.00	\$	(1,516.00)	
FY2012	\$	6,500.00	\$	7,492.00	\$	(992.00)	
FY2013	\$	8,000.00	\$	7,542.00	\$	458.00	
FY2014	\$	22,000.00	\$	20,884.00	\$	1,116.00	
FY2015	\$	22,000.00	\$	21,963.00	\$	37.00	
FY2016	\$	22,000.00	\$	24,981.00	\$	(2,981.00)	
FY2017	\$	22,000.00	\$	21,367.00	\$	633.00	

Average	\$	16,035.00
Median	\$	20,884.00
Maximum	\$	24,981.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Operating Equip Repair Exp

Department Number: 35105

Account Number: 60452

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$97,064.60	\$100,000.00	\$98,196.83	\$100,000.00	\$98,249.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000.00	\$100,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pumps :	\$	10,000.00
Structures :	\$	15,000.00
PLC's :	\$	10,000.00
Presses :	\$	10,000.00
Clarifiers :	\$	20,000.00
Aeration Basins :	\$	20,000.00
Misc. :	\$	15,000.00
	\$	100,000.00

- Misc. Items :
- VFD Drives
 - Valves, Fittings
 - Actuators, motors, pulleys
 - Seal Kits
 - Electrical Panels, relays
 - Floats, sensors
 - Fabrication

	<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
	FY2011	\$	55,000.00	\$	51,717.00	\$	3,283.00
	FY2012	\$	55,000.00	\$	59,084.00	\$	(4,084.00)
	FY2013	\$	55,000.00	\$	54,893.00	\$	107.00
	FY2014	\$	90,000.00	\$	91,467.00	\$	(1,467.00)
	FY2015	\$	100,000.00	\$	97,065.00	\$	2,935.00
	FY2016	\$	100,000.00	\$	98,197.00	\$	1,803.00
	FY2017	\$	100,000.00	\$	98,249.00	\$	1,751.00

Average	\$	78,667.43
Median	\$	91,467.00
Maximum	\$	98,249.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35105 Account Number: 60453

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$6,428.77	\$10,000.00	\$7,645.98	\$10,000.00	\$9,348.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,700.00	\$10,700.00		\$700.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit #	Cost
608	\$ 1,350.00
640	\$ 140.00
642	\$ 140.00
643	\$ 325.00
644	\$ 135.00
645	\$ 130.00
646	\$ 130.00
691	\$ 800.00
98	\$ 850.00
60% of 78	\$ 6,700.00
	\$ 10,700.00

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 1,600.00	\$ 3,183.00	\$ (1,583.00)
FY2012	\$ 1,700.00	\$ 5,238.00	\$ (3,538.00)
FY2013	\$ 3,500.00	\$ 1,272.00	\$ 2,228.00
FY2014	\$ 3,500.00	\$ 3,244.00	\$ 256.00
FY2015	\$ 9,100.00	\$ 6,429.00	\$ 2,671.00
FY2016	\$ 10,000.00	\$ 7,646.00	\$ 2,354.00
FY2017	\$ 10,000.00	\$ 4,253.00	\$ 5,747.00

Average	\$ 4,466.43
Median	\$ 4,253.00
Maximum	\$ 7,646.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Plant Operations/Maint. Exp

Department Number: 35105

Account Number: 60456

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$9,739.27	\$10,000.00	\$9,941.09	\$10,000.00	\$9,012.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000.00	\$10,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

RBC Plant Operations and Maintenance

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ -	\$ -	-
FY2012	\$ -	\$ -	-
FY2013	\$ -	\$ -	-
FY2014	\$ 10,000.00	\$ 10,661.00	(661.00)
FY2015	\$ 10,000.00	\$ 9,739.00	261.00
FY2016	\$ 10,000.00	\$ 9,941.00	59.00
FY2017	\$ 10,000.00	\$ 9,012.00	988.00
Average	\$	9,838.25	
Median	\$	9,840.00	
Maximum	\$	10,661.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Repair/Maint-CommunsEquip

Department Number: 35105

Account Number: 60461

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$175.00	\$650.00	\$261.33	\$650.00	\$266.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650.00	\$650.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency line to cover full replacement of one radio

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 200.00	\$ -	\$ 200.00
FY2012	\$ 200.00	\$ -	\$ 200.00
FY2013	\$ 500.00	\$ -	\$ 500.00
FY2014	\$ 500.00	\$ -	\$ 500.00
FY2015	\$ 500.00	\$ 175.00	\$ 325.00
FY2016	\$ 650.00	\$ 178.00	\$ 472.00
FY2017	\$ 650.00	\$ 266.00	\$ 384.00
Average	\$	88.43	
Median	\$	-	
Maximum	\$	266.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35105 Account Number: 60500

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$3,032.60	\$3,000.00	\$2,596.17	\$2,900.00	\$3,189.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,900.00	\$2,900.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

SCADA Support :	\$	1,500.00
Computer Software :	\$	500.00
DEP Forms :	\$	500.00
Office Supplies :	\$	400.00
	\$	2,900.00

<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2011	\$	4,000.00	\$	3,417.00	\$	583.00
FY2012	\$	4,000.00	\$	4,087.00	\$	(87.00)
FY2013	\$	4,000.00	\$	2,795.00	\$	1,205.00
FY2014	\$	4,000.00	\$	1,169.00	\$	2,831.00
FY2015	\$	4,000.00	\$	3,033.00	\$	967.00
FY2016	\$	3,000.00	\$	2,596.00	\$	404.00
FY2017	\$	2,900.00			\$	2,900.00
		Average	\$	2,849.50		
		Median	\$	2,914.00		
		Maximum	\$	4,087.00		



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35105 Account Number: 60501

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$15,258.72	\$16,700.00	\$13,473.52	\$16,500.00	\$15,172.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,500.00	\$15,800.00		(\$700.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Safety Boots :	\$	1,400.00
Safety Equipment :	\$	7,250.00
Medical Supplies :	\$	1,050.00
Gloves :	\$	2,000.00
Lubricants / Rags :	\$	4,800.00
	\$	16,500.00

<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2011	\$	16,500.00	\$	19,202.00	\$	(2,702.00)
FY2012	\$	16,500.00	\$	15,947.00	\$	553.00
FY2013	\$	16,500.00	\$	9,969.00	\$	6,531.00
FY2014	\$	16,700.00	\$	15,413.00	\$	1,287.00
FY2015	\$	16,700.00	\$	15,259.00	\$	1,441.00
FY2016	\$	16,700.00	\$	13,474.00	\$	3,226.00
FY2017	\$	16,500.00	\$	\$15,172.00	\$	1,328.00

Average	\$	14,919.43
Median	\$	15,259.00
Maximum	\$	19,202.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35105

Account Number: 60506

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$7,337.62	\$7,500.00	\$7,616.87	\$7,500.00	\$6,724.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,500.00	\$7,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chainfalls :	\$	1,000.00
Hoists :	\$	1,000.00
Hand Tools :	\$	500.00
Drills :	\$	500.00
Cutting Torches :	\$	500.00
Meters :	\$	3,500.00
Welding Materials :	\$	500.00
	\$	7,500.00

	<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2011	\$	8,000.00	\$	8,329.00	\$	(329.00)	
FY2012	\$	8,000.00	\$	7,194.00	\$	806.00	
FY2013	\$	8,000.00	\$	6,397.00	\$	1,603.00	
FY2014	\$	8,000.00	\$	7,238.00	\$	762.00	
FY2015	\$	7,500.00	\$	7,338.00	\$	162.00	
FY2016	\$	7,500.00	\$	7,617.00	\$	(117.00)	
FY2017	\$	7,500.00	\$	6,724.00	\$	776.00	

Average	\$	7,262.43
Median	\$	7,238.00
Maximum	\$	8,329.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Cleaning Supplies Expense

Department Number: 35105

Account Number: 60509

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$3,164.10	\$4,000.00	\$2,389.68	\$3,500.00	\$2,985.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,200.00	\$3,200.00		(\$300.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 5,000.00	\$ 3,667.00	\$ 1,333.00
FY2012	\$ 4,500.00	\$ 3,656.00	\$ 844.00
FY2013	\$ 4,500.00	\$ 2,616.00	\$ 1,884.00
FY2014	\$ 4,500.00	\$ 1,704.00	\$ 2,796.00
FY2015	\$ 4,000.00	\$ 3,164.00	\$ 836.00
FY2016	\$ 4,000.00	\$ 2,390.00	\$ 1,610.00
FY2017	\$ 3,500.00	\$ 2,985.00	\$ 515.00
Average	\$	2,883.14	
Median	\$	2,985.00	
Maximum	\$	3,667.00	



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Process Chemicals Expense

Department Number: 35105

Account Number: 60510

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$107,207.48	\$107,260.00	\$90,616.31	\$100,000.00	\$98,593.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000.00	\$100,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Units</i>	<i>Rate</i>	<i>Subtotal</i>
Hypochlorite approx. gals.	30,509	\$ 0.80	\$ 24,407.20
Bisulfite approx.gals.	9,300	\$ 1.37	\$ 12,741.00
Polymer approx. lbs.	40,289	\$ 1.56	\$ 62,850.84
		\$	\$ 99,999.04

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ 65,028.00	\$ 49,499.00	\$ 15,529.00
FY2012	\$ 65,028.00	\$ 61,251.00	\$ 3,777.00
FY2013	\$ 65,028.00	\$ 74,783.00	\$ (9,755.00)
FY2014	\$ 80,000.00	\$ 92,035.00	\$ (12,035.00)
FY2015	\$ 101,660.00	\$ 107,207.00	\$ (5,547.00)
FY2016	\$ 107,260.00	\$ 90,616.00	\$ 16,644.00
FY2017	\$ 100,000.00	\$ 98,593.00	\$ 1,407.00

Average	\$	81,997.71
Median	\$	90,616.00
Maximum	\$	107,207.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Laboratory Supplies Exp

Department Number: 35105 Account Number: 60511

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$13,907.05	\$15,500.00	\$17,265.84	\$15,500.00	\$14,639.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,000.00	\$17,000.00		\$1,500.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chemicals / Agents :	\$	6,500.00
Equipment / Glassware :	\$	7,000.00
Ovens :	\$	3,000.00
Misc. :	\$	500.00
	\$	17,000.00

<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2011	\$	15,500.00	\$	25,567.00	\$	(10,067.00)
FY2012	\$	15,500.00	\$	17,352.00	\$	(1,852.00)
FY2013	\$	15,500.00	\$	13,014.00	\$	2,486.00
FY2014	\$	15,500.00	\$	14,860.00	\$	640.00
FY2015	\$	15,500.00	\$	13,907.00	\$	1,593.00
FY2016	\$	15,500.00	\$	17,266.00	\$	(1,766.00)
FY2017	\$	15,500.00		\$14,639.00	\$	861.00

Average	\$	16,657.86
Median	\$	14,860.00
Maximum	\$	25,567.00



Fiscal Year 2018 Budget Request

April 19, 2017

Department: New Sewer Operations Exp

Account Title: Vehicles Purchase Capital

Department Number: 35105

Account Number: 60603

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$6,000.00	\$5,000.00	\$9,000.00	\$9,000.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		(\$9,000.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Nothing Requested this budget year

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2011	\$ -	\$ -	-
FY2012	\$ -	\$ -	-
FY2013	\$ -	\$ -	-
FY2014	\$ -	\$ -	-
FY2015	\$ -	\$ -	-
FY2016	\$ 6,000.00	\$ 5,000.00	1,000.00
FY2017	\$ 9,000.00	\$ 9,000.00	-