

From: Bennett, James
Sent: Wednesday, February 21, 2018 7:59 AM
To: 'Matt Lauzon' <matt.d.lauzon@gmail.com>
Subject: RE: FOIA - Credit card transactions

Mr. Lauzon,

The City does not have copies of the documents requested. The City understands that the requested documents are part of the auditors working notes. The reference to lack of receipts involved three employees two of whom was no longer employed by the City when the management letter was issued. The third employee understood that the submittals complied with the requirements. The employee has been advised of the documentation that is required for future submittals.

A handwritten signature in blue ink, appearing to read 'Jim', is centered on the page.

James A. Bennett, ICMA-CM
City Manager
Biddeford, Maine
Please note the change in email address to James.Bennett@biddefordmaine.org
Phone [207.284.9313](tel:207.284.9313)
FAX [207.571.0678](tel:207.571.0678)
Follow me on Twitter: <https://twitter.com/BiddMECityMgr>
www.biddefordmaine.org

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City of Biddeford, Maine