

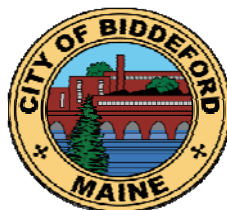
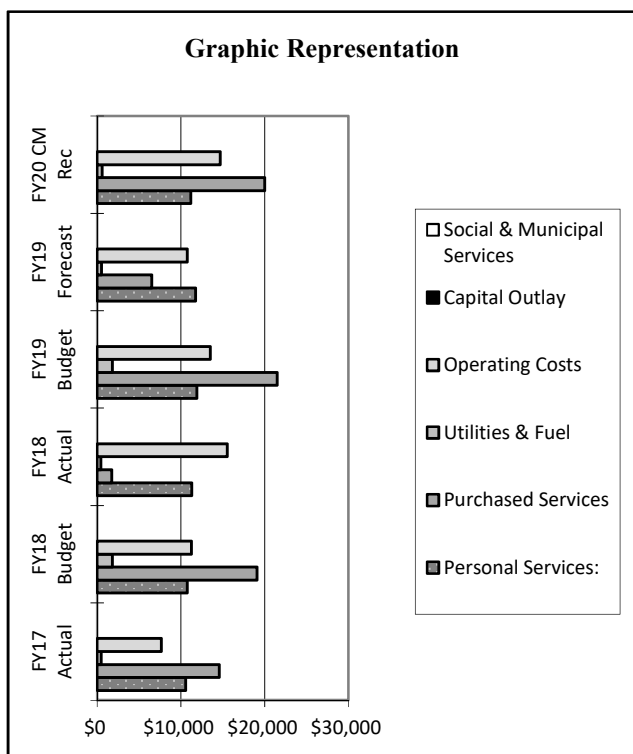
# City of Biddeford, Maine

**FY2020**

**Budget:** Mooring Fees

**Account Number:** 31102

	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20	
						Dept Head	Manager's Rec
Personnel Services:	\$10,577	\$10,764	\$11,306	\$11,889	\$5,907	\$11,190	\$11,190
Purchased Services	\$14,592	\$19,100	\$1,712	\$21,500	\$0	\$20,000	\$20,000
Utilities & Fuel	\$460	\$1,800	\$444	\$1,800	\$386	\$600	\$600
Operating Costs	\$7,646	\$11,250	\$15,537	\$13,500	\$8,681	\$14,700	\$14,700
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$33,276</b>	<b>\$42,914</b>	<b>\$28,999</b>	<b>\$48,689</b>	<b>\$14,974</b>	<b>\$46,490</b>	<b>\$46,490</b>



<b>FRINGE BENEFIT IMPACT (Estimated):</b>	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>
<b># of Full Time Employees</b>	<b>0.00</b>

	FY19 Budget	FY20 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$11,889	\$11,190	-\$699	-5.9%
Purchased Services	\$21,500	\$20,000	-\$1,500	\$0
Utilities & Fuel	\$1,800	\$600	-\$1,200	-\$1
Operating Costs	\$13,500	\$14,700	\$1,200	8.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$48,689</b>	<b>\$46,490</b>	<b>-\$2,199</b>	<b>-4.5%</b>

## Personnel Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60121	Annual Stipend Pay Expense	\$9,000	\$9,000	\$9,000	\$9,000	\$4,500	\$9,000	\$9,000
60201	FICA/Medicare-ER Share Exp	\$688	\$689	\$796	\$689	\$172	\$790	\$790
60251	Conferences/Training Expense	\$350	\$175	\$725	\$700	\$400	\$400	\$400
60253	Food/Lodging Expense	\$0	\$150	\$400	\$700	\$450	\$450	\$450
60256	Dues/Memberships Expense	\$100	\$100	\$100	\$150	\$100	\$100	\$100
60370	Workers Comp Insurance Exp	\$439	\$650	\$285	\$650	\$285	\$450	\$450
<b>Totals</b>		<b>\$10,577</b>	<b>\$10,764</b>	<b>\$11,306</b>	<b>\$11,889</b>	<b>\$5,907</b>	<b>\$11,190</b>	<b>\$11,190</b>

## Purchased Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$14,592	\$2,950	\$1,712	\$5,000	\$0	\$3,500	\$3,500
60312	Temporary Contract Help Exp	\$0	\$15,000	\$0	\$15,000	\$0	\$15,000	\$15,000
60372	Vehicle Insurance Expense	\$0	\$1,150	\$0	\$1,500	\$0	\$1,500	\$1,500
<b>Totals</b>		<b>\$14,592</b>	<b>\$19,100</b>	<b>\$1,712</b>	<b>\$21,500</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>

## Utilities &amp; Fuel

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60411	Gasoline Expense	\$460	\$1,800	\$444	\$1,800	\$386	\$600	\$600
<b>Totals</b>		<b>\$460</b>	<b>\$1,800</b>	<b>\$444</b>	<b>\$1,800</b>	<b>\$386</b>	<b>\$600</b>	<b>\$600</b>

## Other Operating Costs

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$4,234	\$5,000	\$10,537	\$5,000	\$3,681	\$8,450	\$8,450
60501	Operating Supp/Eqt Non-Cap	\$0	\$1,000	\$0	\$3,000	\$0	\$1,000	\$1,000
60502	Printing & Copying Expense	\$413	\$250	\$0	\$500	\$0	\$250	\$250
60799	Transfer Out to Other Funds	\$3,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Totals		\$7,646	\$11,250	\$15,537	\$13,500	\$8,681	\$14,700	\$14,700



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Annual Stipend Pay Expense

Department Number: 31102

Account Number: 60121

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000.00	\$9,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Stipend by ordinance



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: FICA/Medicare-ER Share Exp

Department Number:           31102

Account Number:           60201

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$688.48	\$689.00	\$796.36	\$689.00	\$790.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$790.00	\$790.00		\$101.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Conferences/Training Expense

Department Number: 31102

Account Number: 60251

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$350.00	\$175.00	\$725.00	\$700.00	\$700.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400.00	\$400.00		(\$300.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Desc	Units	Rate	Expense
Annual Maine Harbormaster's Assoc. Meeting	1 \$	400.00 \$	400.00



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Food/Lodging Expense

Department Number: 31102

Account Number: 60253

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$150.00	\$400.00	\$700.00	\$700.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450.00	\$450.00		(\$250.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual meeting confrence expenses

Desc	Units	Rate	Expense
Food & Lodging at Meeting	2 \$	225.00 \$	450.00



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Dues/Memberships Expense

Department Number: 31102

Account Number: 60256

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$100.00	\$100.00	\$100.00	\$150.00	\$100.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100.00	\$100.00		(\$50.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Desc	Units	Rate	Expense
Annual Harbormasters Assoc Membership	1 \$	100.00 \$	100.00





## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Service Contracts Expense

Department Number: 31102

Account Number: 60310

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$14,591.50	\$2,950.00	\$1,712.17	\$5,000.00	\$5,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 3,500.00	\$3,500.00		(\$1,500.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Desc	Units	Rate	Expense
Bouy, Anchor, Chain Replacement	1 \$	3,500.00 \$	3,500.00



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Temporary Contract Help Exp

Department Number: 31102

Account Number: 60312

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 15,000.00	\$15,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Desc	Units	Rate	Expense
Contingency, Services Expense	1 \$	15,000.00 \$	15,000.00



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Workers Comp Insurance Exp

Department Number:           31102

Account Number:           60370

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$439.00	\$650.00	\$285.00	\$650.00	\$450.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450.00	\$450.00		(\$200.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Vehicle Insurance Expense

Department Number: 31102

Account Number: 60372

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$1,150.00	\$0.00	\$1,500.00	\$1,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500.00	\$1,500.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Gasoline Expense

Department Number: 31102

Account Number: 60411

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$460.44	\$1,800.00	\$443.75	\$1,800.00	\$500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600.00	\$600.00		(\$1,200.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 31102

Account Number: 60453

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$4,233.66	\$5,000.00	\$10,536.94	\$5,000.00	\$4,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,450.00	\$8,450.00		\$3,450.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiscal Year	Budget	Actual
2013 \$	8,000.00 \$	9,520.00
2014 \$	7,500.00 \$	2,902.15
2015 \$	4,500.00 \$	2,024.42
2016 \$	4,500.00 \$	21,739.93
2017 \$	2,500.00 \$	4,233.66
2018 \$	5,000.00 \$	10,536.94

Average	\$	8,492.85
Median	\$	6,876.83
Maximum	\$	21,739.93



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31102

Account Number: 60501

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$1,000.00	\$0.00	\$3,000.00	\$1,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000.00	\$1,000.00		(\$2,000.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year	Budget	Actual
2013 \$	600.00 \$	5,979.23
2014 \$	800.00 \$	647.55
2015 \$	1,000.00 \$	-
2016 \$	1,000.00 \$	-
2017 \$	1,000.00 \$	-
2018 \$	1,000.00 \$	-
2019 \$	3,000.00	
Average	\$	1,104.46
Median	\$	-
Maximum	\$	5,979.23



## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Printing & Copying Expense

Department Number: 31102

Account Number: 60502

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$412.75	\$250.00	\$0.00	\$500.00	\$250.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250.00	\$250.00		(\$250.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiscal Year	Budget	Actual
2013 \$	200.00 \$	-
2014 \$	200.00 \$	-
2015 \$	200.00 \$	-
2016 \$	200.00 \$	233.75
2017 \$	250.00 \$	412.75
2018 \$	250.00 \$	-
2019 \$	500.00	
Average	\$	107.75
Median	\$	-
Maximum	\$	412.75





## Fiscal Year 2020 Budget Request

February 28, 2019

**Department:** Mooring Fees

Account Title: Transfer Out to Other Funds

Department Number:           31102

Account Number:               60799

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000.00	\$5,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.