

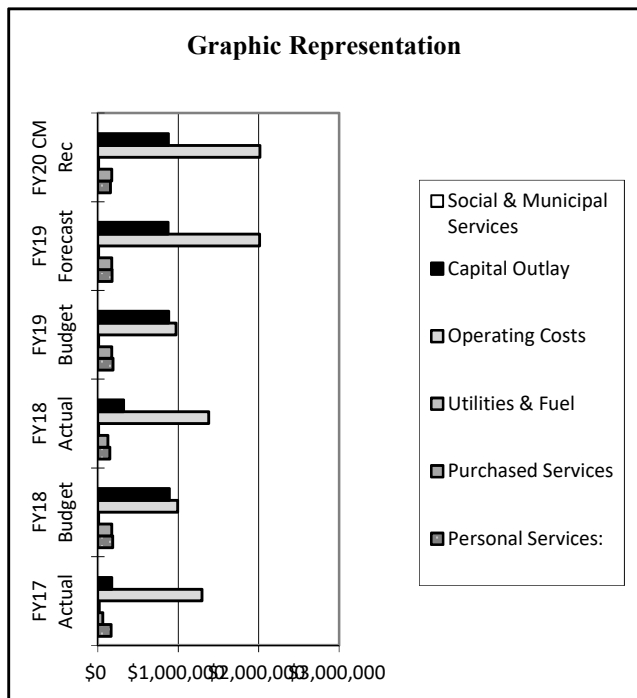
City of Biddeford, Maine

FY2020

Budget: Sewer Operations

Account Number: 35102

	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20	
						Dept Head	Manager's Rec
Personnel Services:	\$165,700	\$184,211	\$148,566	\$187,152	\$87,290	\$157,372	\$157,372
Purchased Services	\$62,100	\$171,052	\$123,769	\$172,052	\$126,964	\$172,322	\$172,322
Utilities & Fuel	\$18,453	\$7,919	\$10,479	\$8,011	\$4,779	\$9,803	\$9,803
Operating Costs	\$1,295,664	\$991,880	\$1,378,992	\$973,801	\$528,340	\$2,016,719	\$2,066,719
Capital Outlay	\$173,177	\$890,074	\$320,832	\$882,421	\$37,148	\$876,954	\$674,038
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,715,094	\$2,245,136	\$1,982,638	\$2,223,437	\$784,521	\$3,233,171	\$3,080,255



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$7,261
Workers Comp	\$1,438
Health Insurance	\$18,307
Retirement	\$5,815
Unemployment	\$60
Other Insurance	\$580
Total Fringe Benefit Impact	\$33,461
# of Full Time Employees	3.30

	FY19 Budget	FY20 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$187,152	\$157,372	-\$29,780	-15.9%
Purchased Services	\$172,052	\$172,322	\$270	\$0
Utilities & Fuel	\$8,011	\$9,803	\$1,792	\$0
Operating Costs	\$973,801	\$2,066,719	\$1,092,918	112.2%
Capital Outlay	\$882,421	\$674,038	-\$208,383	\$0
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,223,437	\$3,080,255	\$856,818	38.5%

Personnel Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$46,072	\$46,198	\$45,940	\$46,114	\$26,770	\$46,892	\$46,892
60102	Mid Mgmt Hrly Employee Wa	\$55,974	\$43,854	\$44,856	\$44,717	\$26,215	\$23,363	\$23,363
60105	F-T Employee Wage Exp	\$3,825	\$0	\$0	\$0	\$0	\$0	\$0
60106	P-T Employee Wage Exp	\$87	\$21,599	\$21,272	\$20,066	\$13,600	\$21,130	\$21,130
60111	Overtime Wage Expense	\$0	\$2,340	\$0	\$2,340	\$0	\$2,340	\$2,340
60129	Insurance Buyout Pay	\$150	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$7,856	\$8,946	\$6,935	\$14,109	\$3,340	\$7,261	\$7,261
60202	MPERS-Employer Share Exp	\$4,378	\$4,435	\$3,369	\$4,427	\$0	\$4,689	\$4,689
60203	457 Plan-Employer Share Exp	\$2,629	\$2,948	\$1,965	\$2,170	\$1,892	\$1,126	\$1,126
60210	HPHC Ins Employer Share Ex	\$18,033	\$19,581	\$11,412	\$19,229	\$4,364	\$17,067	\$17,067
60212	S-T Disability ER Share Exp	\$52	\$41	\$112	\$49	\$45	\$33	\$33
60213	L-T Disability ER Share Exp	\$331	\$324	\$258	\$272	\$127	\$211	\$211
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$590	\$663	\$736	\$663	\$435	\$335	\$335
60230	Clothing/Uniforms Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$117	\$400	\$730	\$300	\$0	\$400	\$400
60252	Travel/Mileage Expense	\$1,152	\$500	\$480	\$750	\$0	\$750	\$750
60257	Professional License Fees Exp	\$75	\$75	\$0	\$100	\$0	\$120	\$120
60370	Workers Comp Insurance Exp	\$24,380	\$32,307	\$10,502	\$31,846	\$10,502	\$31,655	\$31,655
Totals		\$165,700	\$184,211	\$148,566	\$187,152	\$87,290	\$157,372	\$157,372

Purchased Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60302	Audit Services Expense	\$6,500	\$6,500	\$6,565	\$6,500	\$6,760	\$6,500	\$6,500
60304	Registry of Deeds Fee Expense	\$10,697	\$8,000	\$3,193	\$9,000	\$4,845	\$9,000	\$9,000
60306	Other Prof/Consult Svcs Exp	\$927	\$10,000	\$0	\$10,000	\$0	\$10,000	\$10,000
60310	Service Contracts Expense	\$0	\$100,150	\$73,762	\$100,150	\$72,515	\$100,150	\$100,150
60312	Temporary Contract Help Exp	\$0	\$3,000	\$0	\$3,000	\$3,900	\$3,000	\$3,000
60325	Postage/Shipping Expense	\$9,808	\$7,600	\$6,291	\$7,600	\$4,111	\$7,600	\$7,600
60330	Equipment Rent/Lease Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60331	Land/Building Lease Expense	\$1,038	\$1,060	\$1,064	\$1,060	\$770	\$1,060	\$1,060
60372	Vehicle Insurance Expense	\$8,205	\$8,845	\$7,686	\$8,845	\$8,335	\$8,752	\$8,752
60373	Building/Boiler Insurance Exp	\$9,850	\$10,822	\$10,134	\$10,822	\$10,653	\$11,186	\$11,186
60375	Special Equip Insurance Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60382	Pollution Insurance Expense	\$15,075	\$15,075	\$15,074	\$15,075	\$15,075	\$15,075	\$15,075
Totals		\$62,100	\$171,052	\$123,769	\$172,052	\$126,964	\$172,322	\$172,322

Utilities & Fuel

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60401	Water Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60402	Phone/Celular/Paging Exp	\$1,458	\$2,191	\$1,717	\$2,191	\$1,014	\$2,191	\$2,191
60404	Sewer User Fee Expense	\$16,270	\$5,000	\$8,148	\$5,000	\$3,404	\$7,000	\$7,000
60411	Gasoline Expense	\$726	\$728	\$614	\$820	\$360	\$612	\$612
Totals		\$18,453	\$7,919	\$10,479	\$8,011	\$4,779	\$9,803	\$9,803

Other Operating Costs

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$138	\$400	\$70	\$400	\$376	\$1,100	\$1,100
60500	Admin/Office Supp/Eqt Non-C	\$416	\$700	\$205	\$700	\$59	\$700	\$700
60501	Operating Supp/Eqt Non-Cap	\$21,200	\$30,000	\$11,030	\$30,000	\$0	\$30,000	\$30,000
60700	Depreciation Expense	\$1,006,320	\$0	\$1,041,961	\$0	\$0	\$1,041,530	\$1,041,530
60750	Bond Principal Expense	\$0	\$559,000	\$0	\$559,000	\$239,000	\$559,000	\$559,000
60751	Bond Interest Expense	\$165,309	\$176,677	\$171,837	\$158,598	\$80,522	\$135,116	\$185,116
60797	Miscellaneous Expense	\$40,693	\$12,800	\$3,889	\$12,800	\$11,202	\$12,800	\$12,800
60798	Contingency	\$1,588	\$25,000	\$0	\$25,000	\$9,879	\$25,000	\$25,000
60799	Transfer Out to Other Funds	\$60,000	\$187,303	\$150,000	\$187,303	\$187,303	\$211,473	\$211,473
Totals		\$1,295,664	\$991,880	\$1,378,992	\$973,801	\$528,340	\$2,016,719	\$2,066,719

Capital Outlay

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60602	Equipment Purchase Cap	\$54,438	\$100,000	\$88,823	\$100,000	\$0	\$100,000	\$100,000
60603	Vehicles Purchase Capital	\$1,660	\$17,574	\$1,349	\$9,921	\$0	\$4,454	\$4,454
60605	Sewer Construc/Improve Cap	\$117,079	\$772,500	\$230,660	\$772,500	\$37,148	\$772,500	\$569,584
Totals		\$173,177	\$890,074	\$320,832	\$882,421	\$37,148	\$876,954	\$674,038

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2020 BUDGET

DEPARTMENT: 35102 Sewer Operations

CLASSIFICATION	EMP #	POSITION	YEAREND	REQUESTED	CITY MANAGER	COUNCIL	LAST NAME
			ANNUALIZED				
			TOTAL		RECOMMEND.	APPROP.	
CITY ENGINEER	492401	1	46,711.86	46,891.52	46,891.52		MILLIGAN
CONTROLLER	224011	1	4,384.97	4,401.84	4,401.84		DUTREMBLE
ENGINEERING TECH	619151	1	18,888.47	18,961.12	18,961.12		SANCHIONI
ADMINISTRATIVE ASST.	10799	1	21,049.08	21,130.04	21,130.04		LEVASSEUR
TOTAL BUDGETED POSITIONS		5	91,034.38	91,384.51	91,384.51		



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Dept Manager Salary Exp

Department Number: 35102

Account Number: 60101

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$46,072.22	\$46,198.00	\$45,939.78	\$46,114.00	\$46,891.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$46,891.52	\$46,891.52		\$777.52

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

50% of City Engineer Salary with no increase included

See Payroll Worksheet for details



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35102

Account Number: 60102

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$55,973.80	\$43,854.00	\$44,856.05	\$44,717.00	\$44,717.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$23,362.96	\$23,362.96		(\$21,354.04)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Retirement of the Controller, will change to a transfer to General Fund vs posting payroll
35% of Engineering Tech. wages with no increase included

See Payroll Worksheet for details



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: P-T Employee Wage Exp

Department Number: 35102

Account Number: 60106

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$86.70	\$21,599.00	\$21,272.38	\$20,066.00	\$21,130.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,130.04	\$21,130.04		\$1,064.04

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Admin. Asst. Position

See Payroll Worksheet for details



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Overtime Wage Expense

Department Number: 35102

Account Number: 60111

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$2,340.00	\$0.00	\$2,340.00	\$2,340.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,340.00	\$2,340.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime needs for Eng. Tech. and Admin. Asst. positions



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35102

Account Number: 60201

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$7,856.13	\$8,946.00	\$6,935.27	\$14,109.00	\$7,260.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,260.81	\$7,260.81		(\$6,848.19)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7.65% of applicable salaries and wages



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: MPERS-Employer Share Exp

Department Number: 35102

Account Number: 60202

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$4,378.06	\$4,435.00	\$3,368.52	\$4,427.00	\$4,427.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,689.15	\$4,689.15		\$262.15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

9.6% of applicable salaries and wages



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: 457 Plan-Employer Share Exp

Department Number: 35102

Account Number: 60203

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$2,628.95	\$2,948.00	\$1,965.35	\$2,170.00	\$2,170.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,126.18	\$1,126.18		(\$1,043.82)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Up to 6% of applicable salaries and wages



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: HPHC Ins Employer Share Exp

Department Number: 35102

Account Number: 60210

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$18,032.62	\$19,581.00	\$11,411.64	\$19,229.00	\$13,189.50

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,066.78	\$17,066.78		(\$2,162.22)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health Insurance Premiums for applicable positions.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: S-T Disability ER Share Exp

Department Number: 35102

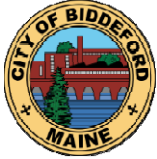
Account Number: 60212

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$51.64	\$41.00	\$111.60	\$49.00	\$49.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$33.48	\$33.48		(\$15.52)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premiums for City Engineer, Comptroller, Chief Operating Officer and Eng. Tech.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: L-T Disability ER Share Exp

Department Number: 35102

Account Number: 60213

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$331.32	\$324.00	\$258.24	\$272.00	\$210.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$210.82	\$210.82		(\$61.18)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premiums for City Engineer, Comptroller, Chief Operating Officer and Eng. Tech.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: RHSA Plan ER Share

Department Number: 35102

Account Number: 60217

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$589.96	\$663.00	\$735.52	\$663.00	\$720.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$335.40	\$335.40		(\$327.60)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Retirement Health Savings Account obligations for applicable positions



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Conferences/Training Expense

Department Number: 35102

Account Number: 60251

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$116.50	\$400.00	\$729.71	\$300.00	\$300.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400.00	\$400.00		\$100.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training costs related to maintaining State Wastewater licenses and certifications

<i>Fiscal Year History</i>	<i>Budget</i>	<i>Actual</i>
FY2017	\$ 400.00	\$ 116.50
FY2018	\$ 300.00	\$ 729.71
FY2019	\$ 300.00	-



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Travel/Mileage Expense

Department Number: 35102

Account Number: 60252

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,152.11	\$500.00	\$480.21	\$750.00	\$750.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750.00	\$750.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Description</i>	<i>Unit (miles)</i>	<i>Rate</i>	<i>Subtotal</i>
DEP meetings :	280.4	\$ 0.54	\$ 150.00
Training sessions :	373.8	\$ 0.54	\$ 200.00
Travel Exp.	465.0	\$ 0.54	\$ 250.00
Misc. :		\$	\$ 150.00
		\$	\$ 750.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Professional License Fees Exp

Department Number: 35102

Account Number: 60257

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$75.00	\$75.00	\$0.00	\$100.00	\$120.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120.00	\$120.00		\$20.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Eng's Wastewater Operator License

<i>Fiscal Year History</i>		<i>Budget</i>		<i>Actual</i>
FY2017	\$	100.00	\$	75.00
FY2018	\$	100.00	\$	-
FY2019	\$	100.00		



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Audit Services Expense

Department Number: 35102

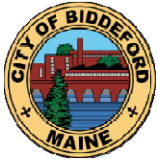
Account Number: 60302

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$6,500.00	\$6,500.00	\$6,565.00	\$6,500.00	\$6,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,500.00	\$6,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wastewater prorated share of City audit costs



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Registry of Deeds Fee Expense

Department Number: 35102

Account Number: 60304

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$10,697.00	\$8,000.00	\$3,193.00	\$9,000.00	\$9,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000.00	\$9,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fees for recording and discharging of liens. Actual values vary year to year.

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 7,000.00	\$ 10,697.00	\$ (3,697.00)
FY2018	\$ 8,000.00	\$ 3,193.00	\$ 4,807.00
FY2019	\$ 9,000.00	\$ -	\$ 9,000.00
	Average	\$ 4,630.00	
	Median	\$ 3,193.00	
	Maximum	\$ 10,697.00	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Other Prof/Consult Srvs Exp

Department Number: 35102

Account Number: 60306

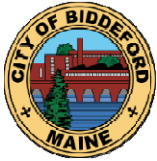
FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$927.03	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000.00	\$10,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for contracted surveying services and engineering services

Increase due to reduction of survey personnel within Department



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Service Contracts Expense

Department Number: 35102

Account Number: 60310

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$100,150.00	\$73,761.52	\$100,150.00	\$100,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,150.00	\$100,150.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Boiler Inspection :	\$	80.00
Elevator Inspection :	\$	70.00
Plotter Maint. Agrmnt :	\$	1,200.00
Flow Meters Maint. Agrmnt :	\$	60,000.00
Water Meter Readings :	\$	32,800.00
Sewer Billing Services:	\$	6,000.00
	\$	100,150.00

These items are service contracts.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Temporary Contract Help Exp

Department Number: 35102

Account Number: 60312

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000.00	\$3,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected costs for hiring construction inspectors

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 6,000.00	\$ -	\$ 6,000.00
FY2018	\$ 3,000.00	\$ -	\$ 3,000.00
FY2019	\$ 3,000.00	\$ -	\$ 3,000.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Postage/Shipping Expense

Department Number: 35102

Account Number: 60325

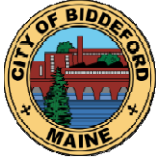
FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$9,807.67	\$7,600.00	\$6,291.21	\$7,600.00	\$7,600.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,600.00	\$7,600.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mailing expenses for sewer billing

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 8,000.00	\$ 9,807.00	\$ (1,807.00)
FY2018	\$ 7,600.00	\$ 6,291.21	\$ 1,308.79
FY2019	\$ 7,600.00	\$	\$ 7,600.00
	Min	\$ 6,291.21	
	Ave	\$ 8,049.11	
	Max	\$ 9,807.00	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Land/Building Lease Expense

Department Number: 35102

Account Number: 60331

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,038.29	\$1,060.00	\$1,064.22	\$1,060.00	\$1,060.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,060.00	\$1,060.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

License fees for sewer lines crossing railroad property/tracks (Boston & Maine Corp)

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Increase</i>
FY2017	\$ 1,025.00	\$ 1,039.00	1.4%
FY2018	\$ 1,060.00	\$ 1,064.22	2.4%
FY2019	\$ 1,060.00		



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Vehicle Insurance Expense

Department Number: 35102

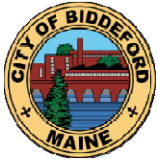
Account Number: 60372

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$8,205.00	\$8,845.00	\$7,686.00	\$8,845.00	\$8,335.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,751.75	\$8,751.75		(\$93.25)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Vehicle/Equip. Insurance premiums for Wastewater Dept. units
Estimated 5% increase per Insurance Agent



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Building/Boiler Insurance Exp

Department Number: 35102

Account Number: 60373

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$9,850.00	\$10,822.00	\$10,134.00	\$10,822.00	\$10,653.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,185.65	\$11,185.65		\$363.65

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Insurance for wastewater buildings and facilities
Estimated 5% increase per Insurance Agent



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Pollution Insurance Expense

Department Number: 35102

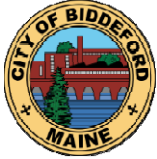
Account Number: 60382

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$15,075.00	\$15,075.00	\$15,074.21	\$15,075.00	\$15,075.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,075.00	\$15,075.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Liability Insurance Premium in case of pollution events



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Phone/Celular/Paging Exp

Department Number: 35102

Account Number: 60402

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,457.56	\$2,191.00	\$1,717.02	\$2,191.00	\$2,191.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,191.00	\$2,191.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit (month)</i>	<i>Rate</i>	<i>Subtotal</i>
1 smart phone	12 \$	50.00 \$	600.00
Land line and fiber line	12 \$	132.55 \$	1,590.60
		\$	2,190.60

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>
FY2017	\$ 2,000.00	\$ 1,457.56
FY2018	\$ 2,191.00	\$ 1,717.02
FY2019	\$ 2,191.00	

No increase in service.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Sewer User Fee Expense

Department Number: 35102

Account Number: 60404

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$16,270.15	\$5,000.00	\$8,148.03	\$5,000.00	\$5,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000.00	\$7,000.00		\$2,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer User Fee for wastewater facilities.

Change made in operations to use process water instead of public water for certain operations. This will reduce significantly consumption of public water thereby reducing sewer user fee costs

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>
FY2017	\$ 1,000.00	\$ 16,270.15
FY2018	\$ 5,000.00	\$ 8,148.03
FY2019	\$ 5,000.00	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Gasoline Expense

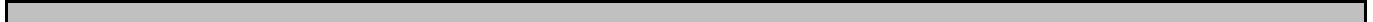
Department Number: 35102

Account Number: 60411

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$725.76	\$728.00	\$614.09	\$820.00	\$700.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$612.00	\$612.00		(\$208.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit (gal)</i>	<i>Rate</i>	<i>Subtotal</i>
Projected gasoline usage	300 \$	2.04 \$	612.00

FY 19 usage (6 months) : 135 Gallons
 FY 18 usage : 327 gallons



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35102

Account Number: 60453

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$138.02	\$400.00	\$69.92	\$400.00	\$400.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,100.00	\$1,100.00		\$700.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maintenance costs for Unit #33

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>
FY2017	\$ 400.00	\$138.02
FY2018	\$ 400.00	\$ 69.92
FY2019		



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60500

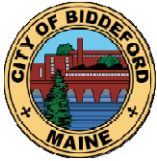
FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$416.03	\$700.00	\$204.55	\$700.00	\$700.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700.00	\$700.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc. Office Supplies :

Plotor copy Paper	\$200
Binders/accessories	\$279
Envelopes	\$39
Pens	\$12
Legal Pads	\$70
Storage files	\$100
	\$700



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60501

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$21,200.00	\$30,000.00	\$11,030.00	\$30,000.00	\$30,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000.00	\$30,000.00		\$0.00

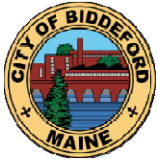
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit (ea)</i>	<i>Rate</i>	<i>Subtotal</i>
2 new flow meters :	2.0	\$ 10,000	\$ 20,000
Flow meter repairs and supplies :	1.0	\$ 10,000	\$ 10,000
			\$ 30,000

Required for flow data collection and analysis activities

<i>Fiscal Year History</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 75,000.00	\$ 21,200.00	\$ 53,800.00
FY2018	\$ 30,000.00	\$ 11,030.00	\$ 18,970.00
FY2019	\$ 30,000.00		
	Average	\$ 16,115.00	
	Median	\$ 16,115.00	
	Maximum	\$ 21,200.00	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Equipment Purchase Cap

Department Number: 35102

Account Number: 60602

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$54,438.00	\$100,000.00	\$88,822.80	\$100,000.00	\$100,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000.00	\$100,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer System Capital Equip. Replacement : \$100,000

The Maine Department of Environmental Protection requires the capital equipment set aside for grant eligibility

<i>Fiscal Year History</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 100,000.00	\$54,438.00	\$ 45,562.00
FY2018	\$ 100,000.00	\$ 88,822.80	\$ 11,177.20
FY2019	\$ 100,000.00		
	Average	\$ 71,630.40	
	Median	\$ 71,630.40	
	Maximum	\$ 88,822.80	

The funds in this line are moved into reserves at the end of FY in order to complete capital replacement projects. Final payment of Screens will expend funds this year.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Vehicles Purchase Capital

Department Number: 35102

Account Number: 60603

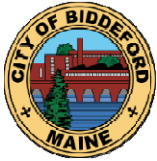
FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,659.84	\$17,574.00	\$1,348.96	\$9,921.00	\$1,031.51

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	4,454.00	\$4,454.00		(\$5,467.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lease payments for Wastewater vehicles/equip.

		<u><i>FY19</i></u>	<u><i>FY20</i></u>
Units 8, 16 & 55	Principal	8,889.30	9,086.56
	Interest	1,031.51	834.16
new vehicle - 604 Single Axle Truck	Principal - Estimate		7,537.83
	Interest - Estimate		3,620.00
	Principal Reclass to Loan payoff		(16,624.39)
		9,920.81	4,454.16



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Sewer Construc/Improve Cap

Department Number: 35102

Account Number: 60605

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$117,078.75	\$772,500.00	\$230,660.14	\$772,500.00	\$772,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$772,500.00	\$569,584.00		(\$202,916.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

ST. Marys St pump station	\$	150,000.00
Flow monitoring:	\$	120,000.00
Update SCADA System :	\$	37,500.00
GIS Sewer Mapping/Basins inventory	\$	250,000.00
Master plan update:	\$	125,000.00
Morin Street Sewer replacement:	\$	90,000.00
	\$	772,500.00

<i>Fiscal Year History</i>		<i>Budget</i>		<i>Actual</i>		<i>Reserve</i>
FY2017	\$	700,000.00		\$117,078.75	\$	582,921.25
FY2018	\$	772,500.00	\$	230,660.14	\$	541,839.86
FY2019	\$	772,500.00				

Reduce the Capital Projects

(\$202,916.00)



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Bond Principal Expense

Department Number: 35102

Account Number: 60750

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$559,000.00	\$0.00	\$559,000.00	\$554,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$559,000.00	\$559,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



	<u>FY19</u>	<u>FY20</u>
2013 Refunding 02 Bond - Sewer	225,000.00	225,000.00
1999 Refunding Bonds (Refunded 2017)	315,000.00	320,000.00
2011 CWSRLF	14,000.00	14,000.00
2017 Refunding	-	-
Total Proprietary Fund	554,000.00	559,000.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Bond Interest Expense

Department Number: 35102

Account Number: 60751

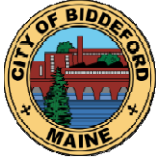
FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$165,308.66	\$176,677.00	\$171,837.19	\$158,598.00	\$158,598.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	135,116.00	185,115.90		\$26,517.90

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



	<u>FY19</u>	<u>FY20</u>
2013 Refunding 02 Bond - Sewer	15,750.56	11,250.40
1999 Refunding Bonds (Refunded 2017)	31,635.08	12,800.00
2011 CWSRLF	2,537.50	2,390.50
2017 Refunding	108,675.00	108,675.00
Total Proprietary Fund (35102)	158,598.14	135,115.90
<i>Accrued interest for new bond (\$4,000,000)</i>		<u>50,000.00</u>
		185,115.90



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Miscellaneous Expense

Department Number: 35102

Account Number: 60797

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$40,693.05	\$12,800.00	\$3,888.97	\$12,800.00	\$12,800.00

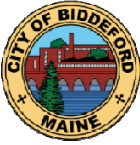
FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,800.00	\$12,800.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CSO Discharge Fee :	\$	12,000.00
WWTF License Fee :	\$	800.00
	\$	12,800.00

<i>Fiscal Year History</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2017	\$	14,452.00	\$	40,693.05	\$	(26,241.05)
FY2018	\$	12,800.00	\$	3,888.97	\$	8,911.03
FY2019	\$	12,800.00				

Fee based on CSO discharge flow weather related.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Contingency

Department Number: 35102

Account Number: 60798

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,588.39	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00

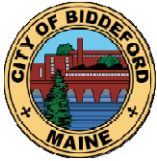
FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000.00	\$25,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Engineering services :	\$	15,000.00
Misc. :	\$	10,000.00

<i>Fiscal Year History</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 46,592.00	\$ 1,588.39	\$ 45,003.61
FY2018	\$ 25,000.00	-	\$ 25,000.00
FY2019	\$ 25,000.00		

The license requirements were moved out of this line and the misc in FY 18. portion was reduced by \$15,000 as well.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Transfer Out to Other Funds

Department Number: 35102

Account Number: 60799

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$60,000.00	\$187,303.00	\$150,000.00	\$187,303.00	\$187,303.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 211,473.30	\$211,473.30		\$24,170.30

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Costs allocated to Wastewater Fund for services of Finance Dept. and City Clerk' Office and 18% lump sum transfer of COO/IPP salary.

<i>Fiscal Year History</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 60,000.00	\$ 60,000.00	-
FY2018	\$ 187,303.00	\$ 150,000.00	37,303.00
FY2019	\$ 187,303.00		
Lump sum transfer COO/IPP Coord		\$ 37,303.30	
Admin fee		\$ 150,000.00	
		\$ 187,303.30	
Finance Change to transfer vs payroll		\$ 24,170.00	
		\$ 211,473.30	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: Sewer Operations

Account Title: Depreciation Expense

Department Number: 35102

Account Number: 60700

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,006,319.68	\$0.00	\$1,041,961.36	\$0.00	\$1,042,398.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,041,530.00	\$1,041,530.00		\$1,041,530.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This accounts for depreciation on capital items but is not budgetted

<i>Fiscal Year History</i>	<i>Budget</i>	<i>Actual</i>
FY2013	\$ -	\$ 314,110.28
FY2014	\$ -	\$ 894,307.06
FY2015	\$ -	\$ 943,459.26
FY2016	\$ -	\$ 991,751.84
FY2017	\$ -	\$ 1,006,319.68
FY2018	\$ -	\$ 1,041,961.36
FY2019		