

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-02

Project Description Form

Department City Hall **Program** Finance/Technology-Tyler Content Manager (Tyler/Munis Module)

Est Total Cost \$ 28,640

Est. Cost FY 2020	\$0	Est Cost FY 2021 - 2024	\$28,640
City Share 2020	\$0	Est City Share FY 2021 - 2024	\$28,640

1. Description of Project

[New Software] Purchase and installation of Tyler Content Manger (TCM) (Munis Module)

2. Need for and Impact of Project

Reduce paper, and increase access to departments

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

6. How project originated and how cost estimates were obtained

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

10. Other information

All items that are already system generated would be saved in TCM, items like AP checks, Purchase Orders, Payroll Checks, W-2s, ACA forms, etc. This would allow Munis users to reprint something on the fly, without having to pull it from a paper file, and making a copy. It will save money by using less paper, and time as you can find the copy from your desk top. One of the largest benefits would be to scan all invoices into the system, which would allow Munis users to pull up the invoice at a click of a button. A Munis user would be able to use vendor central and see copies of the approve PO, Invoice, and the actual check that was sent side by side or give the ability to email the pdf to anyone. This capability would allow department to eliminate keeping copies of invoices within their departments, allow them to know the exact invoice and why it was charged to their department.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$0.00	\$28,640.00	\$0.00	\$0.00	\$0.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$0.00	\$28,640.00	\$0.00	\$0.00	\$0.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-03

Project Description Form

Department City Hall **Program** General Government-Saco River / Wood Isl. Debris Removal Proj.

	Est Total Cost	\$ 200,000	
Est. Cost FY 2020	\$100,000		Est Cost FY 2021 - 2024 \$100,000
City Share 2020	\$100,000		Est City Share FY 2021 - 2024 \$100,000

- 1. Description of Project**
Lower Saco River and Biddeford Pool/Wood Island Dredge Debris Cleanup Project
- 2. Need for and Impact of Project**
Preparation for a USACE dredge of the lower Saco River, "gut", and Wood Island area
- 3. Consistency with the adopted plans or other related planning documents**
- 4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)**

FY 2015 \$ 0	FY 2016 \$ 0	FY 2017 \$ 0	FY2018 \$ 0	FY2019 \$ 50,000
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- 5. New personnel, equipment, or supplies required**
Contract Services
- 6. How project originated and how cost estimates were obtained**
Funding is anticipated for FY2019 to allow USACE to dredge the lower section of the Saco River. The FY19 funds are requested to complete debris removal in anticipation of the formal dredge work. In addition USACE received funding for the FY2018 Work Plan to finish up the permitting and coordination and well as design for the Pool/Gut/Wood Island dredge project. USACE will start the design documents so that the project is shovel ready should the project receive funds for construction in FY2020. The debris removal aspect of the project is needed to clear the area of submerged debris that may damage the dredge equipment. Estimates are based on proposals for the debris removal at the upper portion of the river. The scope of work is anticipated to be less technical than the FY18 debris removal project. Formal estimates for both projects will be obtained upon confirmation of dredge funding.
- 7. Any related department or city projects**
Upper Saco River Dredge Project scheduled for completion in CY 2017.
- 8. Financing possibilities or potential grants**
None known at this time.
- 9. Justification of timing of project and segments (if applicable)**
The necessity to complete these projects will be contingent upon USACE receiving Work Plan funding for the respective fiscal year(s).
- 10. Other information**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-04

Project Description Form

Department City Hall **Program** Human Resources/Technology-Employee Self Service (Tyler/Munis Module)

	Est Total Cost	\$ 10,446	
Est. Cost FY 2020	\$10,446	Est Cost FY 2021 - 2024	\$0
City Share 2020	\$10,446	Est City Share FY 2021 - 2024	\$0

1. Description of Project

[New Software] Creates an accessible, accurate, and reliable employee portal for salary and benefit management by utilizing a direct Munis-compatible self-service module.

2. Need for and Impact of Project

Employees do not currently have direct access to salary and benefit accrual information. Employee Self Service (ESS) creates a portal that allows for access and maintenance of employee personal information; employment information; accruals such as paid time off, vacation, etc; pay and contract history; benefit selections; performance evaluations; and online calculators. The calculators allow employees to see the effects of changes to net pay based on such items as withholding adjustments or a large OT check. The system will also automate the timesheet process, which is now a paper/manual entry system. An employee will be able to enter hours directly into the system, have the entry routed to the respective department head for approval, and upon approval, the data will flow to the payroll system for processing. Full workflow functionality means notifications are sent directly to the employee’s manager when paid time off is requested, and employees can be alerted when a request has been approved or denied. ESS can also automatically populate each employee’s Microsoft Outlook calendar once a paid time off request is approved. The system will also streamline dissemination of information like job openings, performance evaluations, announcements and more.

3. Consistency with the adopted plans or other related planning documents

Employee Self Service is a Munis module offered by Tyler Technologies and would be a new system intended to improve information and data management associated with employee benefits and payroll.

4. Years previously on the BIDDIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Software installation

6. How project originated and how cost estimates were obtained

Quote

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

10. Other information

Maintenance agreement fees equal \$1,188/yr with periodic increases. Requested last year but not funded.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$10,446.00	\$0.00	\$0.00	\$0.00	\$0.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$10,446.00	\$0.00	\$0.00	\$0.00	\$0.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-05

Project Description Form

Department City Hall Program Technology-Bomgar Appliance Replacement

	Est Total Cost	\$ 7,499	
Est. Cost FY 2020	\$2,500	Est Cost FY 2021 - 2024	\$4,999
City Share 2020	\$2,500	Est City Share FY 2021 - 2024	\$4,999

1. Description of Project

Planned replacement of Bomgar Appliance use for remote access services.

2. Need for and Impact of Project

Remote access is required in order to retrieve files, troubleshoot systems, provide support service access and facilitate remote diagnostics. The CIP establishes an accrual to fund appliance replacement in FY2021 with an accrual established to fund appliance replacement every six (6) years thereafter.

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Physical hardware with in-house labor

6. How project originated and how cost estimates were obtained

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Periodic replacement. Plan to establish accruals in order to create a sustainable budget.

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrual so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year. The implementation schedule requires initial upfront costs to address current needs through FY2021. Reduced future costs illustrate the effect of replacement planning.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$2,500.00	\$2,500.00	\$833.00	\$833.00	\$833.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$2,500.00	\$2,500.00	\$833.00	\$833.00	\$833.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-06

Project Description Form

Department City Hall Program Technology-Desktop Computer Refresh

Est Total Cost \$ 83,178

Est. Cost FY 2020	\$21,338	Est Cost FY 2021 - 2024	\$61,840
City Share 2020	\$21,338	Est City Share FY 2021 - 2024	\$61,840

1. Description of Project

Scheduled desktop computer upgrade/replacement

2. Need for and Impact of Project

Periodic replacement of dated equipment and response to need for more mobile computer solutions.

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 12,500 FY2019 \$ 19,033

5. New personnel, equipment, or supplies required

Equipment replacement

6. How project originated and how cost estimates were obtained

Estimate (market information)

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Periodic replacement

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrual so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and spikes in overall CIP requests from year to year. The implementation schedule requires initial upfront costs to address current needs. Reduced future costs illustrate the effect of replacement planning.

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Total Project Cost	<u>\$21,338.00</u>	<u>\$20,138.00</u>	<u>\$15,333.00</u>	<u>\$13,206.00</u>	<u>\$13,163.00</u>
Non City Share	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
City Share	<u>\$21,338.00</u>	<u>\$20,138.00</u>	<u>\$15,333.00</u>	<u>\$13,206.00</u>	<u>\$13,163.00</u>

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-07

Project Description Form

Department City Hall Program Technology-File Server Replacement

Est Total Cost \$ 141,666

Est. Cost FY 2020	\$91,000	Est Cost FY 2021 - 2024	\$50,666
City Share 2020	\$91,000	Est City Share FY 2021 - 2024	\$50,666

1. Description of Project

Establish an accrual account for planned replacement and upgrade of Servers on a five to nine year basis, depending on the critical nature of the server.

2. Need for and Impact of Project

This project involves the final step in full migration to a single domain. There are one-time costs of \$75,000 for active directory migration and data center licensing and then accruals established for replacements on a five to nine year basis.

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Physical equipment accruals and one-time labor costs

6. How project originated and how cost estimates were obtained

Estimate (market information)

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Periodic replacement. Plan to establish accruals in order to create a sustainable budget.

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrue so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year. The implementation schedule requires initial upfront costs to address current needs. Reduced future costs illustrate the effect of replacement planning.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$91,000.00	\$16,000.00	\$16,000.00	\$9,333.00	\$9,333.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$91,000.00	\$16,000.00	\$16,000.00	\$9,333.00	\$9,333.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-08

Project Description Form

Department City Hall **Program** Technology-Hyperconverge Equipment Management Program

	Est Total Cost	\$ 48,000	
Est. Cost FY 2020	\$9,600	Est Cost FY 2021 - 2024	\$38,400
City Share 2020	\$9,600	Est City Share FY 2021 - 2024	\$38,400

1. Description of Project

Planned replacement/upgrade of physical nodes within the hyperconverged network.

2. Need for and Impact of Project

The node replacement is staggered over a period of five to eight years replacing one node per year starting at year five. Like all physical equipment the nodes have a finite lifespan. Periodic replacement and upgrade is required to maintain system stability and reliability. This CIP reflects implementation of an accrual system to address planned replacement of the nodes.

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Hardware with contract labor

6. How project originated and how cost estimates were obtained

Estimate (market information)

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Periodic replacement. Plan to establish accruals in order to create a sustainable budget.

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrue so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-09

Project Description Form

Department City Hall Program Technology-MSOOffice Replacement Program

	Est Total Cost	\$ 32,175	
Est. Cost FY 2020	\$6,435	Est Cost FY 2021 - 2024	\$25,740
City Share 2020	\$6,435	Est City Share FY 2021 - 2024	\$25,740

1. Description of Project

Planned upgrade of MSOffice software

2. Need for and Impact of Project

The City's office suite is MSOffice. The City just upgraded in the software and should begin planning for the next upgrade by setting aside funds as an accrual. Implementation is planned for six years in the future. Periodic software upgrades are required for a number of reasons with the most prevalent being that at some point suppliers no longer support a particular version. This begins to expose security risks and may lead to unresolved technical issues. This CIP reflects implementation of an accrual system to address a planned software upgrade: however, actual implementation may be extended if software is supported and features remain supportive of future staff needs.

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 40,365 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Software

6. How project originated and how cost estimates were obtained

Estimate (market information)

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Periodic replacement. Plan to establish accruals in order to create a sustainable budget.

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrue so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year. The implementation schedule requires initial upfront costs to address current needs. Reduced future costs illustrate the effect of replacement planning.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$6,435.00	\$6,435.00	\$6,435.00	\$6,435.00	\$6,435.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$6,435.00	\$6,435.00	\$6,435.00	\$6,435.00	\$6,435.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-10

Project Description Form

Department City Hall Program Technology-Phone System Upgrade

Est Total Cost \$ 41,400

Est. Cost FY 2020	\$18,500	Est Cost FY 2021 - 2024	\$22,900
City Share 2020	\$18,500	Est City Share FY 2021 - 2024	\$22,900

1. Description of Project

Planned replacement of phone system at PD with establishment of accrual system for future replacements

2. Need for and Impact of Project

The recent phone system upgrade did not include PD. This request provides for the PD upgrade in FY2020 with an accrual system established to cover future replacements on an eight (8) year cycle. That last upgrade was in 2008.

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Physical hardware with in-house labor

6. How project originated and how cost estimates were obtained

Estimate (market information)

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Periodic replacement. Plan to establish accruals in order to create a sustainable budget.

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrual so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year. The implementation schedule requires initial upfront costs to address current needs at the PD. Reduced future costs illustrate the effect of replacement planning.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$18,500.00	\$5,725.00	\$5,725.00	\$5,725.00	\$5,725.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$18,500.00	\$5,725.00	\$5,725.00	\$5,725.00	\$5,725.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-11

Project Description Form

Department City Hall Program Technology-Switch Replacement Program

Est Total Cost \$ 51,079

Est. Cost FY 2020	\$12,496	Est Cost FY 2021 - 2024	\$38,583
City Share 2020	\$12,496	Est City Share FY 2021 - 2024	\$38,583

1. Description of Project

Planned replacement of switches at City Hall, Recreation, Public Works, PD, FD, and Firewall system.

2. Need for and Impact of Project

Switches have a finite life depending on the critical placement of the switch. This CIP establishes an accrual account to cover the cost of switch replacement on six (6) to nine (9) year cycle with the first switch replacement due in two fiscal years.

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Physical equipment and contract services

6. How project originated and how cost estimates were obtained

Estimate. Accruals are two to eight years out. Estimate is based on market rates and will be adjusted in future years as the actual installation date approaches.

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Plan to establish accruals in order to create a sustainable budget.

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrual so that money is available for future replacements FY2020 requires \$12,496 while FY2024 only requires \$8,485. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$12,496.00	\$12,496.00	\$8,801.00	\$8,801.00	\$8,485.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$12,496.00	\$12,496.00	\$8,801.00	\$8,801.00	\$8,485.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-12

Project Description Form

Department City Hall **Program** Technology-Universal Power Supply (UPS)

	Est Total Cost	\$ 18,786		
Est. Cost FY 2020	\$5,817	Est Cost FY 2021 - 2024	\$12,969	
City Share 2020	\$5,817	Est City Share FY 2021 - 2024	\$12,969	

- 1. Description of Project**
Create accrual account for planned replacement of UPS units for critical systems (City Hall Core, Engineering, City Clerk, Finance, and Police Department Core).
- 2. Need for and Impact of Project**
UPS units are replaced on a seven (7) year cycle. The accrual system is designed to replace four (4) units in two (2) years and the remaining unit in three (3) years. Thereafter the accrual will allow replacement on a rolling seven (7) year schedule.
- 3. Consistency with the adopted plans or other related planning documents**
- 4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)**

FY 2015 \$ 0	FY 2016 \$ 0	FY 2017 \$ 0	FY2018 \$ 0	FY2019 \$ 0
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- 5. New personnel, equipment, or supplies required**
Physical equipment replacement
- 6. How project originated and how cost estimates were obtained**
Estimate (current industry cost)
- 7. Any related department or city projects**
- 8. Financing possibilities or potential grants**
- 9. Justification of timing of project and segments (if applicable)**
Periodic replacement. Plan to establish accruals in order to create a sustainable budget.
- 10. Other information**
This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrue so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$5,817.00	\$5,817.00	\$3,210.00	\$1,971.00	\$1,971.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$5,817.00	\$5,817.00	\$3,210.00	\$1,971.00	\$1,971.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-13

Project Description Form

Department City Hall **Program** Technology-WiFi Device Replacement Program

	Est Total Cost	\$ 18,152	
Est. Cost FY 2020	\$12,100	Est Cost FY 2021 - 2024	\$6,052
City Share 2020	\$12,100	Est City Share FY 2021 - 2024	\$6,052

1. Description of Project

Planned replacement of WiFi devices through an accrual system.

2. Need for and Impact of Project

The City provides WiFi within various buildings on both secured and public platforms. The WiFi devices, require periodic replacement. This CIP reflects implementation of an accrual system to address a planned device replacement program on a seven (7) year replacement schedule..

3. Consistency with the adopted plans or other related planning documents

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

Physical hardware with in-house labor

6. How project originated and how cost estimates were obtained

Estimate (market information)

7. Any related department or city projects

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

Periodic replacement. Plan to establish accruals in order to create a sustainable budget.

10. Other information

This CIP includes budgeted costs for implementation on a scheduled basis. The requested future costs are intended to accrual so that money is available for scheduled replacements. Establishing CIP accruals reduces overall annual CIP requests and reduces spikes in overall CIP requests from year to year. The implementation schedule requires initial upfront costs to address current needs. Reduced future costs illustrate the effect of replacement planning.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$12,100.00	\$1,513.00	\$1,513.00	\$1,513.00	\$1,513.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$12,100.00	\$1,513.00	\$1,513.00	\$1,513.00	\$1,513.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-14

Project Description Form

Department City Hall **Program** Planning and Development-Drapeau Street Reconstruction

Est Total Cost \$ 225,000

Est. Cost FY 2020	\$0	Est Cost FY 2021 - 2024	\$225,000
City Share 2020	\$0	Est City Share FY 2021 - 2024	\$225,000

1. Description of Project

Proposed reconstruction of approximately 1,200 linear feet Drapeau Street located in the Biddeford Industrial Park. To be completed with Morin Street reconstruction

2. Need for and Impact of Project

Drapeau Street is in disrepair and is one of two roads that serve the Biddeford Industrial Park. It is adjacent to Morin Street and in within the Thatcher Brook watershed. The reconstruction of the street can mitigate storm water runoff affecting the water quality of the stream.

3. Consistency with the adopted plans or other related planning documents

Staff has documented the need for street reconstruction.

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

6. How project originated and how cost estimates were obtained

Staff has identified estimated costs.

7. Any related department or city projects

Morin Street reconstruction is within the Biddeford Industrial Park and is in need of reconstruction.

8. Financing possibilities or potential grants

SRF

9. Justification of timing of project and segments (if applicable)

Complete project as part of Morin Street reconstruction.

10. Other information

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$0.00	\$225,000.00	\$0.00	\$0.00	\$0.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$0.00	\$225,000.00	\$0.00	\$0.00	\$0.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-15

Project Description Form

Department City Hall Program Planning and Development-Gateways

	Est Total Cost	\$ 225,000	
Est. Cost FY 2020	\$50,000	Est Cost FY 2021 - 2024	\$175,000
City Share 2020	\$50,000	Est City Share FY 2021 - 2024	\$175,000

- 1. Description of Project**
Downtown Gateways Beautification
- 2. Need for and Impact of Project**
Recommendation of Downtown Task Force
- 3. Consistency with the adopted plans or other related planning documents**
- 4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)**
 FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0
- 5. New personnel, equipment, or supplies required**
- 6. How project originated and how cost estimates were obtained**
Preliminary Staff Estimates
- 7. Any related department or city projects**
Downtown Sidewalks, Façade Improvement
- 8. Financing possibilities or potential grants**
State Grants
- 9. Justification of timing of project and segments (if applicable)**
- 10. Other information**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$50,000.00	\$100,000.00	\$75,000.00	\$0.00	\$0.00
Non City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Share	\$50,000.00	\$100,000.00	\$75,000.00	\$0.00	\$0.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-16

Project Description Form

Department City Hall Program Planning and Development-RiverWalk

	Est Total Cost	\$ 4,000,000	
Est. Cost FY 2020	\$1,500,000	Est Cost FY 2021 - 2024	\$2,500,000
City Share 2020	\$0	Est City Share FY 2021 - 2024	\$0

1. Description of Project

There are 7 segments of the RiverWalk (B-H as identified in the Master Plan) and downtown pedestrian connections remaining to complete the RiverWalk. Not included is a connecting pathway from behind the Gloves Etc. building to the Diamond Match property.

2. Need for and Impact of Project

To stimulate economic growth, facilitate pedestrian movement in the downtown and promote Biddeford as a tourist destination.

3. Consistency with the adopted plans or other related planning documents

The RiverWalk Master plan was adopted by the council in 2017. It was identified in the 2009 Downtown Master Plan and included as an authorized project cost in the Route 111-Mill District TIF.

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0

5. New personnel, equipment, or supplies required

6. How project originated and how cost estimates were obtained

Cost estimates were obtained from the RiverWalk Master Plan

7. Any related department or city projects

Proposed downtown parking structure and street and sidewalk improvements.

8. Financing possibilities or potential grants

Possible state and federal grants including MDOT Bicycle and Pedestrian Program and Riverfront Community Bond Grant (at Legislature now)

9. Justification of timing of project and segments (if applicable)

Complete all segments under one contract to achieve cost saving through economies of scale and to incentivize future private sector development and redevelopment.

10. Other information

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$1,500,000.00	\$2,500,000.00	\$0.00	\$0.00	\$0.00
Non City Share	\$1,500,000.00	\$2,500,000.00	\$0.00	\$0.00	\$0.00
City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-17

Project Description Form

Department City Hall **Program** Planning and Development-RiverWalk/Mechanics Park

Est Total Cost \$ 140,000

Est. Cost FY 2020	\$0	Est Cost FY 2021 - 2024	\$140,000
City Share 2020	\$0	Est City Share FY 2021 - 2024	\$100,000

1. Description of Project

Purchase of the Gagne parcel (Off Water St. - Tax Map 41, Lot 9)

2. Need for and Impact of Project

Complete Mechanics Park and integrate the parcel into the RiverWalk system.

3. Consistency with the adopted plans or other related planning documents

Consistent with the Mill District Master Plan (2009), RiverWalk planning efforts, and previous efforts to obtain funding to acquire this parcel through the Land for Maines Future (LMF) Program. Efforts to obtain outside funding is on-going.

4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)

FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 40,000 FY2019 \$ 0

5. New personnel, equipment, or supplies required

6. How project originated and how cost estimates were obtained

The acquisition of this parcel has been a target for many years. Project originated due to owner's willingness/desire to sell it to the City. Project cost is based on cost estimates obtained from Appraisals.

7. Any related department or city projects

RiverWalk

8. Financing possibilities or potential grants

9. Justification of timing of project and segments (if applicable)

With sellers willingness/desire to sell executing the purchase of the project is timely since that may change over time.

10. Other information

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00
Non City Share	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00
City Share	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00

FY2020 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

CH-18

Project Description Form

Department City Hall **Program** Planning and Development-Structured Parking

	Est Total Cost	\$ 11,000,000	
Est. Cost FY 2020	\$5,500,000	Est Cost FY 2021 - 2024	\$5,500,000
City Share 2020	\$0	Est City Share FY 2021 - 2024	\$0

- 1. Description of Project**
500-space garage to serve downtown and Mill District
- 2. Need for and Impact of Project**
Continued growth and economic development
- 3. Consistency with the adopted plans or other related planning documents**
Identified in Downtown Parking Study (2012) and Route 111/Mill District TIF
- 4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable)**
 FY 2015 \$ 0 FY 2016 \$ 0 FY 2017 \$ 0 FY2018 \$ 0 FY2019 \$ 0
- 5. New personnel, equipment, or supplies required**
- 6. How project originated and how cost estimates were obtained**
Preliminary Staff Estimates
- 7. Any related department or city projects**
Planning, Development, Parking Management System
- 8. Financing possibilities or potential grants**
Financed through the issuance of bonds
- 9. Justification of timing of project and segments (if applicable)**
24 month construction
- 10. Other information**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Project Cost	\$5,500,000.00	\$5,500,000.00	\$0.00	\$0.00	\$0.00
Non City Share	\$5,500,000.00	\$5,500,000.00	\$0.00	\$0.00	\$0.00
City Share	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00