



# BIDDEFORD POLICE DEPARTMENT

39 ALFRED STREET, BIDDEFORD, MAINE 04005

COURAGE • HONOR • INTEGRITY



ROGER P. BEAUPRE  
Chief of Police

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## **AUXILIARY TRAFFIC CONTROL PERSONNEL (ATCP) INFORMATIONAL GUIDE**

- Specific work instructions and schedules are directed by the Community Oriented Policing & Engagement (C.O.P.E.) unit Supervisor, Sergeant Steven T. Gorton.
- The schedule is per diem; i.e., if an incident occurs, you will be called and asked if you are available to respond.
- The pay rate is established by the Chief of Police; ATCP shall be compensated at the rate of one and a half (1 ½) times the amount of hours worked. For example, if you work four (4) hours, you will be paid for 6 (six) hours of work.
- Your privately-owned vehicle (POV) or the ATCP van will be used for response to scenes.
- Requisite equipment, gear, and training will be provided by the Biddeford Police Department.

### **Representative Tasks:** *(Illustrative only)*

- Provide traffic and/or pedestrian direction at events and/or incidents when called to duty by the Communications Center (e.g., fires, car crashes, mass casualty incidents, disasters, etc.).
- Reroute non-emergency traffic away from and/or around an incident scene, in order to protect and/or preserve the scene.
- Maintain a clear, unblocked entrance to and from an incident scene for emergency vehicles; provide crossing guidance to pedestrians at an assigned location.
- Ability to remain outdoors in varying weather environments to include rain, fog, snow, sleet, cold, heat, humidity, wind, etc.
- Ability to deal effectively and courteously with fellow employees and the general public; Adheres to policies, procedures and safe work practices.

### **Requirements:**

- Must be 18 years of age or older and successfully pass a thorough criminal history and background check.
- Must maintain a registered, inspected, and insured vehicle to respond to and use during assigned incidents and functions.
- Must be a U.S. citizen and a Maine resident; must have a valid Maine Driver's License.
- Must complete training approved by the Department of Labor, Bureau of Labor Standards in controlling traffic on a public way and as described by Title 29-A, M.R.S. section 2091, subsection 2 to perform any traffic direction duties to which the school crossing guide is assigned as prescribed by the local law enforcement agency that has control over the school crossing guide.

**For more information, please contact Sergeant Gorton at (207) 282-5127 or  
Steven.Gorton@Biddefordmaine.org.**