

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In the 2021 Action Plan, the City will continue its service delivery through Meals on Wheels, the Apex Community Hub (46 Sullivan Street) and Seeds of Hope, and focus the rest of its funding on the Owner Occupied 2-4 Unit Multi Family Housing Rehab Program. The program will be delivered through a simplified, direct approach using the Citizen Advisory Committee, the two hubs, Biddeford Ready, and a mixture of staff to deliver programs that target the needs of Biddeford's core area.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

There were staff changes over the 2020 program year, along with the added programs through CDBG-CV, which will continue into Program Year 2021 (PY21). To ensure smooth operation and monitoring of all CDBG programs, the city will continue to focus on a reduced number of community service options, as well as the Owner-Occupied 2/4-unit Housing Rehab program. The present market continues to force long-term Biddeford residents out of the community because of accessibility issues and affordability. The old housing stock in Biddeford requires important upgrades, and the 2/4-unit rehab program helps residents make those necessary upgrades while maintaining affordability for renters. The CDBG-CV program that will continue into PY21 provides assistance to community members experiencing challenges with substance abuse, mental and physical health concerns, or housing insecurity and homelessness. Social service agencies and the police department have seen increased need in these areas since the pandemic started.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views were accepted.

7. Summary

Those who provided comments were supportive of the approach to put the majority of funding into the 2/4-unit housing rehab program, which fills a vital need in the community, with the remainder assisting a reduced number of social service agencies.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BIDDEFORD	
CDBG Administrator	BIDDEFORD	Department of Economic & Community Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The program's structure will be run through the Department of Planning and Development. The Community Development Coordinator will coordinate the work of the Citizens’ Advisory Committee, the social service subrecipients (including the CV program), and the Consolidated Plan process that will begin near the end of the 2021 program year. The Housing Rehab Director will oversee the 2/4-unit housing rehab program and any related tasks.

Consolidated Plan Public Contact Information

Mathew Eddy, Director of Planning and Development

Abigail Smallwood, Community Development Coordinator

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City maintains contact with community partners to ensure that programs are consistent with community goals. The Citizen Advisory Committee (CAC) meets monthly to discuss programs, goals, and any needed updates. Community partners include Seeds of Hope (provides services to those experiencing homelessness or housing/food/job insecurity), Apex Youth Connection (which operates a hub in a high-LMI neighborhood), Biddeford Ready! (supports children from birth to five to increase school readiness and reduce Adverse Childhood Experiences), and Biddeford Housing Authority. Other community partners that are integral to the CDBG housing rehab program include the Coastal Healthy Communities Coalition at the University of New England, which trains local contractors in lead-safe housing rehab practices; Community Concepts, Inc., a regional housing rehab agency and provider of licensed lead inspections/risk assessments and final clearances; local pediatric offices that, under Maine law, test all children for lead poisoning at ages 12 and 24 months; the Maine Department of Environmental Protection, which oversees the safe and compliant removal of toxins from CDBG-funded pre-1978 rehabbed properties; and the Maine Center for Disease Control. There is also coordination within the city, including with the city's Communications Coordinator, the Community Engagement Specialist for the Police Department, and others as needed, like Public Works and Codes.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Participation in Biddeford Ready and Seeds of Hope, as well as community outreach by the CAC, permits direct communication with social service agencies. Biddeford Ready consists of the City, the Biddeford education system, local social services agencies, and all appropriate state agencies for the Departments of Education, Center for Disease Control, and Human Services (lead, mental health, supportive services). Seeds of Hope has a Homeless Task Force that consists of area housing providers, the police department, Biddeford General Assistance, Southern Maine Medical Center, and area social service agencies. In partnership with Seeds of Hope and the Homeless Task Force, efforts were made to coordinate the provision of services across jurisdictional lines within Biddeford (food, housing, education preparation, and mental health needs).

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City's Community Development Coordinator attends Maine Continuum of Care meetings, as well as the Statewide Homeless Council and the Region 1 Homeless Council (covering York and Cumberland Counties). City provides funding to and works closely with local nonprofit Seeds of Hope, which directly

addresses the needs of those experiencing or at risk of homelessness. Through Seeds of Hope and other partners, the City reaches out to critical population groups and connects with social service agencies to target specific population groups. There was no annual PIT unsheltered count in 2021 due to the pandemic, but Seeds of Hope collects information on those they serve, so we have a general idea of the count, as well as additional information about their needs. The City will work closely with Seeds of Hope and other partners to ensure a comprehensive PIT count in January 2022.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City is a member of the Maine Continuum of Care, facilitated by MaineHousing. Meeting attendees, representing many groups around the state, provide input on the provision of ESG funding, social services, and housing development for the homeless. Annual PIT count information helps populate the HMIS data base, though there was no unsheltered count in 2021 due to the pandemic. The City coordinates its local efforts with regional and statewide plans.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Biddeford Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Biddeford Housing Authority participates in all processes and is an active partner. BHA attends all Seeds meetings and leads their housing needs assessment. BHA met with staff on December 16, 2020 at their new property providing supportive housing for people and families experiencing homelessness.
2	Agency/Group/Organization	Biddeford Area Resource Group - York County Community Action
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-Health Services-Education Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	York County Community Action Corp. is an active partner in the City's lead program and a lead organizer of the Biddeford Ready process. While attending ongoing Biddeford Ready meetings, the City has met regularly with YCCAC. Staff from YCCAC have also joined meetings to discuss ways to address homelessness. YCCAC staff are providing services to Biddeford Housing Authority's transitional housing units, which were completed in the 2020 program year.
3	Agency/Group/Organization	Biddeford School Department
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-Health Services-Education Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The School Department is a lead partner in the Biddeford Ready effort. With it, the department brings state and regional service focused on families and children (with a particular interest in school preparation and participation).
4	Agency/Group/Organization	Apex Youth Connection
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education Child Welfare Agency

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Apex is our partner in delivering services at 46 Sullivan Street, now the Apex Community Hub, funded with CDBG, as well as non-CDBG programs operated out of their main location. Through the Hub, they provide both direct services and referral to other services for those in the Bacon Street neighborhood. They also participate directly in Biddeford Ready. Broadly, Apex provides a variety of youth development services.
5	Agency/Group/Organization	Biddeford Ready - United Way of York County
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims Child Welfare Agency Other government - Local Business Leaders Civic Leaders
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Biddeford Ready is an organization represented by the City, the City's school system, early childhood providers, critical state agencies, United Way of York County, business and civic leaders, and York County Community Action Corp. The group meets monthly and focuses on young families, particularly those with children from birth to 5. The focus is on "school readiness," broadly defined, and the group will continue to strengthen its connection with parents and early childhood providers to ensure all young people have the skills and support they need to enter school, and that Adverse Childhood Experiences (ACEs) are avoided or addressed.</p>
6	<p>Agency/Group/Organization</p>	<p>Seeds of Hope</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Employment Service-Fair Housing Services - Victims</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Seeds of Hope is a neighborhood center that collaborates with partners to find meaningful solutions to poverty and homelessness, and provides direct support to those in need. The City meets regularly with their team to discuss goals around this work. Seeds uses CDBG funding to support its Winter Warming Center, which provides a safe, warm overnight space for those who need it. Seeds will also be involved in the CDBG-CV program to address substance use, mental health concerns, and homelessness.
7	Agency/Group/Organization	GWI
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	providing free WIFI in targeted census tracts
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In response to the growing need for internet connectivity, the City, in cooperation with Maine-based service providers, installed wifi hot spots at the Hub located at 46 Sullivan Street and at Seeds of Hope, located at 35 South Street. These hotspots were funded in part by the generous support of the Maine Community Foundation. During this time of COVID pandemic, dependable internet service is more critical than ever, and these hotspots have proved to be very valuable in their respective neighborhoods. Also, the City's Downtown Development Commission coordinated the installation of five wifi hotspots along Main Street, providing a continuous signal for more than one-half mile of the downtown area. These projects are a part of the City's commitment to enhance and support digital equity and literacy.
8	Agency/Group/Organization	BIDDEFORD
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Emergency Management

What section of the Plan was addressed by Consultation?	climate change planning
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p> Biddeford, through the Code Enforcement Office, the Biddeford Emergency Management program, and the Comprehensive Planning program, has been responsible for resiliency planning. In October 2020, City Council passed a Climate Emergency Resolution highlighting the expected environmental effects of climate change. The Mayor then established the Climate Task Force to create an action plan that focuses on adaptation, mitigation, and sustainability strategies that address the real effects of a climate change that threaten Biddeford as a coastal community. The Task Force will develop communication strategies to grow awareness of the group, educate the public about climate change and its effects, and recommend climate actions for the City to consider. There will be a study of sea level rise by the Muskie Institute for the Saco River, and the City has joined that study, but it has been on hold due to the pandemic. Though there is no start date currently planned, the study is expected to occur and the City will stay connected to its progress. Biddeford participates in several preparedness plans in the event of natural hazards. The City's Code Enforcement Office is tasked with being a part of and implementing the York County, Maine Hazard Mitigation Plan. The City also has its own internal action plan for documenting and responding to natural hazards. Sea level rise and climate change is another issue, and goals, policies, and implementation strategies will be included in the City's Comprehensive Plan, which will be completed within the 2021 program year. All projects located within a floodzone shall comply with Article XII (Floodplain Management) of the Zoning Ordinance which requires elevating the lowest floor of construction at least one foot above the base flood elevation. </p>

9	Agency/Group/Organization	Coastal Healthy Communities Coalition
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Coastal Healthy Communities Coalition (CHCC), a group based out of University of New England (UNE), is a comprehensive community-based health coalition working to promote nutrition, substance abuse prevention, and lead poisoning prevention. With these focus areas, the City works with them on a number of initiatives. They are a key partner in the City's lead program, assisting with outreach to property owners, including the Biddeford Area Landlords Association. They are also supportive of the 2-4 unit rehab program. They operate Project Alliance, a collaborative group that focuses on reducing substance use risks for youth and community members. The City participates in these meetings regularly. CHCC is also developing plans to address regional workforce development, which is a focus of City staff as well. The City and CHCC will partner on these efforts during this program year and in the long term.

Identify any Agency Types not consulted and provide rationale for not consulting

For the few agency types that were not consulted, they are either not applicable or we are developing the relationship. For planning organization, Southern Maine Planning and Development Commission is the most appropriate group, and we are strengthening our connection with them. Nasson Health, which provides free health care, is establishing a presence in Biddeford and we expect to work with them as a health

agency. Maine Water would be the agency for management of public land or water, but based on our current programming, it is not necessary to consult with them. We work with federal, state, and county government contacts as appropriate, but there are no specific groups under these categories.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Maine Housing	Housing insecurity and homelessness are increasing in Biddeford due to the rapid growth of the housing market, with similar trends statewide. Our participation in the state's Continuum of Care is vital as we address this challenge, as we are able to learn about and participate in regional and statewide efforts.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City attends monthly COC meetings and, as a member in good standing, has voting status. This also gives the City access to ESG funding, though current requirements mean there are no applicable programs that can use ESG funds. The City will monitor requirements and local efforts to ensure ESG funding is used when possible.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Since the adoption of the 2018 Consolidated Plan and housing needs assessment, staff have continued to work with the Citizens Advisory Committee (CAC) and the City Council to address the transition going on in the Biddeford housing market. Last year, we adjusted the program to focus on two service hubs (Seeds of Hope and Apex Community Hub) as well as the local Meals on Wheels program, worked with the hubs to learn from similar service delivery programs in Maine, and adjusted the housing rehabilitation program to focus on owner occupied 2-4 unit structures, which constitutes 50% of the housing stock in the target area. Particular attention was paid to the Apex Community Hub, in order to find the best model for service that supported both programming and services provided directly by Apex and referral from Apex to other groups for needs they cannot address.

Meetings continued to be held online, with discussions at public CAC meetings about the second round of CV funds, involvement in the city's comprehensive plan (components of which directly tie in with the programs supported by CDBG funds), the current year's programs, and planning for future initiatives that the CAC would like to address.

Public Hearings were advertised on the City's web site via front page listings (additionally, these listings are sent to those who sign up to be notified of new postings, so those who signed up would receive the notice in an email) and any documentation was included in the notice or on the City's Community Development page.

In consolidating the delivery of services through the hubs, technical assistance was shared with the Seeds of Hope and Apex (Meal on Wheels did not receive technical assistance). Each worked with the City to shape their programs to meet the needs of their neighborhood.

Community engagement during the pandemic is a challenge, but the pandemic (as well as an increasingly younger population) has also increased interest in local government, as people have spent more time at home and in the community. In the 2021 program year, the City's goal is to support this interest with various engagement opportunities, from committee membership to neighborhood meetings to public education on important issues.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	The first Public Hearing was held virtually on March 17 at 4:00pm and the general framework for the Year 4 Action Plan was presented and discussed.	Comments were supportive of continuing the model developed in the 2020 program year, focusing on the 2-4 unit program and support for a reduced number of social services.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	<p>Citizens Advisory Committee meetings (some as hearings), held virtually, all had CDBG program discussions on the agenda, based on HUD, consultant, and staff findings:</p> <p>October 21 at 4:00; November 18 at 4:00; December 17 at 4:00; January 20 at 4:00; February 17 at 4:00; March 17 at 4:00 (hearing and regular meeting); and April 21 (hearing and regular meeting). Meetings were publicly advertised meetings of the CAC. Meeting notices followed the new CDBG guidelines developed as a result of the pandemic.</p>	<p>Discussions included program adjustments, guidance on program delivery, and priorities for future work. Housing is a particular focus of the committee.</p>	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	86,670	0	704,325	790,995	346,679	Existing rollover and new funds will be focused on the owner occupied 2-4 unit program

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Admin and Planning Economic Development Public Services Other	75,537	0	0	75,537	91,069	
Other	public - federal	Housing	917,786	0	465,786	1,383,572	1,369,786	Construction and admin funds
Other	public - state	Housing	166,666	0	158,333	483,332	166,666	Will be used to supplement owner occupied 2-4 unit program (includes construction and admin funds)

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG, Lead, and Maine Housing funds have been used together to target CDBG eligible neighborhoods with housing improvements through investment.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is a property in one of the target downtown tracts that will be used for a 33-unit family housing development.

Discussion

The Affirmative Fair housing planning identified issues of Lead throughout the core area. Further City inspections uncovered serious health and safety issues. Identified in this process is a concentration of owner occupied 2-4 unit structures. The CDBG funds will leverage the Maine Housing funds. The Lead program application was similarly developed and can be combined with either program, as appropriate.

Housing and equity are top priorities for the CAC and the group will continue to address these during the program year.

The City assisted with a bill for an affordable housing TIF that we can use in CDBG-eligible districts. Housing TIF money can also be used toward homeless assistance funds and other housing rehab programs to further the preservation of affordable housing units. Program details will develop during this program year.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2018	2023	Affordable Housing Homeless Non-Homeless Special Needs		Housing	CDBG: \$639,323 HUD Lead Program: \$3,200,000 Maine Housing: \$500,000	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 5 Household Housing Unit Homeless Person Overnight Shelter: 15 Persons Assisted Homelessness Prevention: 15 Persons Assisted
2	Social Services	2018	2023	Non-Housing Community Development Social Services		Social Services	CDBG: \$65,002 CDBG-CV: \$40,000	Public service activities other than Low/Moderate Income Housing Benefit: 115 Persons Assisted
3	Administration	2018	2023	Administration		Administration	CDBG: \$86,670 CDBG-CV: \$35,537	

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	Funds will support the rehab of owner-occupied 2-4 unit buildings in the target area. There is a rehab specialist to assist with projects, applicants must meet income requirements, and property owners are required to maintain affordability on rehabbed units for 10 years.
2	Goal Name	Social Services
	Goal Description	Funds will support three social service agencies: two hubs that serve target CDBG areas and a Meals on Wheels program. The hubs provide a variety of services to low- to moderate-income individuals and families. Additional CDBG-CV funds will be used for a community support program addressing substance use, mental health concerns, and housing insecurity and homelessness.
3	Goal Name	Administration
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

Programs supported will be the three social service agencies and housing rehab, as well as the CDBG-CV community support program.

Projects

#	Project Name
1	Owner Occupied 2-4 Unit Housing Rehabilitation
2	2 to 4 Unit Housing Rehab Project Delivery
3	Southern Maine Agency on Aging-Meals on Wheels
4	Neighborhood HUB Program
5	Seeds of Hope
6	Administration
7	CV-Community Support Program
8	CV-Admin

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City continues to focus its efforts on target Census tracts, supporting two hubs and rehabilitation of owner-occupied 2- to 4-unit structures to preserve safe, healthy, and affordable housing. These are priorities due to high rates of LMI households in these tracts and health and safety issues in housing. COVID has been an obstacle to in-person outreach, which is more effective in connecting with and helping those who need assistance. Housing costs are also rising, making it challenging to preserve affordability.

AP-38 Project Summary
Project Summary Information

1	Project Name	Owner Occupied 2-4 Unit Housing Rehabilitation
	Target Area	
	Goals Supported	Housing
	Needs Addressed	Housing
	Funding	CDBG: \$525,322
	Description	Rehabilitation of owner occupied 2-4 unit structures in eligible census tracts, with 51% of the units being affordable at 80% of median income for 10 years.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	15 housing units with at least 8 units retaining 80% affordability
	Location Description	CDBG designated census tracts of 252.01 and 252.02
	Planned Activities	Rehabilitation of units in accordance with CDBG rules.
2	Project Name	2 to 4 Unit Housing Rehab Project Delivery
	Target Area	
	Goals Supported	Housing
	Needs Addressed	Housing
	Funding	CDBG: \$114,000
	Description	Project to include 2-4 Unit Housing Rehab Delivery Costs
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	15 LMI households
	Location Description	Census tracts 252.01 and 252.02
	Planned Activities	Rehab delivery costs for 2-4 Unit Owner-Occupied rental units
3	Project Name	Southern Maine Agency on Aging-Meals on Wheels
	Target Area	

	Goals Supported	Social Services
	Needs Addressed	Social Services
	Funding	CDBG: \$17,000
	Description	Provide 75 households with 8,200 meals during the program year
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	75 households, 8,200 meals.
	Location Description	Citywide
	Planned Activities	Distribution of meals to seniors
4	Project Name	Neighborhood HUB Program
	Target Area	
	Goals Supported	Social Services
	Needs Addressed	Social Services
	Funding	CDBG: \$26,402
	Description	Providing social service to families at 46 Sullivan Street, the so-called Bacon Street neighborhood.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	20 LMI individuals
	Location Description	Individuals within Block Group 1, Census Tract 252.02.
	Planned Activities	A variety of programs to serve LMI residents, variable based on the continued impact of socio-economic challenges, with network coordination with city partners related to immigrant assistance, traumatized kids, early childhood development, lead paint prevention and STEM projects through Apex.
5	Project Name	Seeds of Hope
	Target Area	

	Goals Supported	Housing Social Services
	Needs Addressed	Housing Social Services
	Funding	CDBG: \$21,600
	Description	Primary service will be the coordination and intake of those seeking shelter when designated low temperatures are exceeded. Other activities will include the provision of breakfast and lunch (particularly during the Pandemic) and providing career resource skills training.
	Target Date	3/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	20 individuals for a total of 60 nights.
	Location Description	Designated LMI Census tracts within the CDBG catchment area including 252-01 and 252-02
	Planned Activities	Program funds will be used to support those experiencing homelessness during extreme cold weather periods at the Warming Center and provide food.
6	Project Name	Administration
	Target Area	
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG: \$86,670
	Description	Administer the CDBG program
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City based

	Planned Activities	Provide administrative oversight of the CDBG program
7	Project Name	CV-Community Support Program
	Target Area	
	Goals Supported	Social Services
	Needs Addressed	Social Services
	Funding	CDBG-CV: \$40,000
	Description	In response to COVID, a group of local nonprofits and service providers will launch a program to provide coordinated services and referrals for community members facing substance use issues, mental and physical health concerns, and those experiencing housing insecurity or homelessness.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	20-30 individuals served
	Location Description	CDBG designated census tracts of 252.01 and 252.02
	Planned Activities	The Biddeford Community Support Program will provide for social service referral and system support needs, as related to substance use, mental health, and homelessness.
8	Project Name	CV-Admin
	Target Area	
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG-CV: \$35,537
	Description	CV- Admin for job retention program
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A

Location Description	N/A
Planned Activities	Provide administrative oversight of the CDBG-CV program.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance is directed within the CDBG eligible census tracts (with greater than 51% LMI; an LMA area).

Geographic Distribution

Target Area	Percentage of Funds
CITYWIDE	100

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

All projects this year are targeted for our CDBG eligible tracts, with the highest rates of low- and moderate-income (LMI) households. There will be focused delivery of services through the two hubs, as well as by Meals on Wheels. The housing rehabilitation program represents targeted investments that preserve affordable housing, improve the quality of the home, and increase base value, leading to private neighborhood re-investment.

Discussion

The CDBG program has refined its goals and objectives to provide direct investment into CDBG eligible tracts to meet the needs of LMI households and address issues associated with increasing homelessness and other economic related issues. Continuing this targeted approach will ensure timely reporting.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City will serve 15 units of rehabilitated housing.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total	15

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

Homelessness began to increase in 2019, and has worsened with rising housing costs and issues stemming from the pandemic, like job loss. Efforts will focus on the rapid re-housing coupled with case management to address the housing needs of individuals experiencing housing insecurity. In addition, Biddeford’s rental rehab program will create a minimum of 15 units of affordable rental housing. The rental units, that are further leveraged with Maine Housing funds, will be occupied by households that are eligible as low- to moderate-income families and meet the requirements for an affordable housing unit, including a ten-year affordability restriction. The program’s focus on owner occupied 2-4 unit structures assists local owners with limited resources and provides for further preservation of affordability. The Healthy Homes Lead Rental Rehab program are also within CDBG-eligible Census districts.

Rental rates will be based on the established rent schedule as provided by HUD annually and will remain that way for the full affordability timeframe based on the units and will not include any Single Room Occupancy units.

The City Council, through its work with the CAC and use of the Affordable Housing Assessment, established a series of housing goals in November 2020 for the City to pursue. In addition to the goals addressed by the rehab and lead programs in place, goals include increasing homeownership from 48%

to 51% and creating or preserving 90 affordable units per year for five years. There are several strategies and activities under each of these goals, and progress has been made on many of the planned activities. Work will continue in the 2021 program year. The full City Council 5-Year Housing Goals & Strategies document is attached.

AP-60 Public Housing – 91.220(h)

Introduction

Biddeford has continued to strengthen its Citizens' Advisory Committee (CAC), including expanding the goals of the committee to more proactively address housing issues in the community. The group, and its staff liaison (Community Development Coordinator), will collaborate with public housing advocates to address the ongoing need to create viable affordable housing opportunities. Efforts include addressing housing conditions through the Healthy Homes initiative, the abatement of unsafe lead within housing structures, various legislative decisions (at state and local level) regarding affordable housing requirements, and staying informed on housing developments in the community in order to advocate for affordability. This focus will also re-engage the Biddeford Housing Authority in the development and delivery of housing programs in the City.

Actions planned during the next year to address the needs to public housing

Planning efforts will continue in surveying and addressing the needs of individuals in public housing. The city's Community Development Coordinator, with assistance from the CAC, will work to increase presence in neighborhoods and gather information on community needs. The Healthy Home Initiative will improve the quality of housing, leading to an improvement in the quality of life for individuals and families. As eligible units are identified, Biddeford will continue in its efforts to inform owners of ways to assist in providing housing opportunities for potential voucher holders.

The City's ongoing collaboration with the Biddeford Housing Authority (BHA) will identify further opportunities to forge forward in providing quality affordable housing for the residents of Biddeford. As of May 2021, BHA has 153 vouchers under lease (represents all properties managed by BHA, which includes Biddeford and other communities), and overall, there are 290 portable vouchers administered. Both BHA and the City know that those are inadequate to serve those in need, but there is also a significant waiting list for voucher-holders to be placed in housing. When numbers were last reported in August 2020, there were 477 subsidized units, all of which were full. Those units are in 13 housing complexes: two for elderly, four for elderly or disabled, six for families, and one for all three categories. The total waiting list for those housing complexes was 531 households, though there are likely some households on multiple wait lists.

In addition to the rehabilitation program, the City and BHA will continue to look for ways to preserve affordability, including housing projects with funding such as LIHTC, AHP, and Maine Housing. There is also a new affordable housing TIF program that the City expects to use to develop a fund that supports affordable housing projects and other related goals. One specific project that will be developed during the program year is a 33-unit building on Adams Street, located near CDBG subrecipient Seeds of Hope. The project will use LIHTC, AHP, and municipal TIF funds.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The CAC holds public forums/meetings to encourage and engage the residents, stakeholders, social service agencies, and public housing entities to take an active part of through its neighborhood planning process. All ideas and recommendations are provided to the community as part of the opportunities in expanding the availability of rental and working towards homeownership opportunities. The pandemic highlighted the critical need to offer viable housing options.

During the program year, the City will look into introducing the Family Self Sufficiency program. With FSS in place, the options of moving from vouchers to ownership would increase.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

In this year, the City will work with the BHA to reach out and identify designated, privately held properties that may be stressed. The local housing authority has no distressed properties within their current inventory and is not designated as 'troubled.' Maine Housing lists none in its inventory.

Discussion

We will develop a better understanding of public housing inventory and continue to review all projects that have three or more code infractions. Additionally, through the coordinated efforts under the Healthy Homes initiative, potential voucher properties and owners may access funding to increase the quality of their affordable housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Through partnership with our social service agencies, Biddeford is actively addressing the basic of needs for community members experiencing homelessness. Specifically, Seeds of Hope is receiving funding to provide a Winter Warming Center when evening temperatures are below 20 degrees or there are extreme weather conditions. In addition to this program, they provide services during the day and serve as an important link to community members experiencing housing insecurity or homelessness. The police department is also connected to this population through its Community Engagement Specialist, who connects vulnerable community members to services, and through its Substance Use Outreach Liaison. The Meals on Wheels program will assist 75 senior households who have no access to food.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Biddeford, like other localities, has endured the impact of the pandemic. Homelessness has been exacerbated due to job loss, and housing, health, and food needs have increased. Most outreach to those experiencing homelessness was through Seeds of Hope, though a new position within the police department has bolstered this work both at the Seeds of Hope location and in the broader community. The City's primary form of assistance is through the General Assistance office.

In the fall, the City conducted a survey of residents to determine community needs related to COVID and the results from this survey have informed the City's plans for recovery from the pandemic.

Seeds of Hope, the City General Assistance office, Biddeford Police, and Southern Maine Health Care remain the front-line responders for community outreach. Each of these is linked to a group of partner social service agencies to work with individuals in need, provide initial intake, and provide assistance to get them off the street, fed, and cared for through service provision. The intake varies based on the need and intensity of issues.

Seeds of Hope is a trusted community hub, and connects clients to social service agencies providing health and mental health services. They gather basic information on a regular basis, as well as more detailed information as requested, both of which help demonstrate the full scope of needs. The Police Department, through its unique system of outreach through on-staff social workers (Biddeford, Spurwink), can provide further individual intake, directing individuals to appropriate area agencies. Those in significant health need or with substance use issues can be entered into the SMHC Partial Hospitalization Program. Other chief partners in this triage include the Substance Use Outreach Liaison with the Biddeford PD, York County Community Action, Spurwink, Nasson Health Center (free

clinic), SARSSM (sexual assault response), and Caring Unlimited (domestic violence shelter). Each of the agencies, in turn, has the ability to provide housing, or links to those in the supportive housing community, and appropriate case management services.

Police have noted that the full emergency shelter in Alfred has been full for some time and is not expected to meet demand, so the local Warming Center option is an important resource. With information gathered from two winters of running the Warming Center, Seeds and the City are examining successes and challenges of the program, and discussing ways to improve the assistance provided.

The City is part of various groups addressing homelessness on a regional and statewide scale, including an effort by Maine Housing to explore a statewide system that would establish regional hubs for coordinating services. These hubs will be established in 2021 and the City will ensure coordination of partners within this work.

With available housing at a premium (at all levels), Seeds does provide winter clothing, tents, and products to assist, where necessary, in outdoor survival. With appropriate housing subsidy through vouchers and the City's general assistance office, individuals during the winter period are connected to local hotels in Biddeford and Old Orchard Beach for rooms available in the off-season. The establishment of the Winter Warming Center last year was in response direct response to the community needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

This will be the third full year of the evening shelter program, with support from both CDBG funds and directly from the City. Biddeford Housing Authority completed a 5-unit transitional home in early 2021, with one 1-bedroom unit, two 2-bedroom units, and two 3-bedroom units. All units are fully occupied. Residents receive direct services through this housing and can remain in the unit for up to two years, at which time, they will receive a certificate or voucher for permanent housing. A for-profit SRO in the downtown, the Thacher, continues to be at full capacity. The City assists rental of those units to some individuals through General Assistance. The City served on Maine Housing's working group focused on supportive housing options and will remain involved as the resulting hub program launches. The City continues to explore transitional and supportive housing options. We will identify individuals through requests to General Assistance, the Police Department, and Seeds of Hope. Working with these partners, we will identify homeless individuals or families for supportive/transition housing options and identify housing availability. We expect demand (15+ chronically homeless individuals) to exceed supply and will work to develop additional units in the coming years. The City is aware of the number of subsidized units, but not how many units are specifically transitional housing. That information will be collected during the 2021 program year.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The creation of quality sustainable housing is one way to permanently address the homeless issue. Many factors combine to create a housing shortage, particularly for those experiencing homelessness, but also for residents at many income levels (both LMI and non-LMI). Outside of CDBG funds, the City is working with developers to create additional market rate housing units, with some units potentially reserved for various uses, including for median income renters and seniors, as well as units using low-income tax credits. The City supports tax credit projects with residential TIF credit enhancements, and legislation is expected to pass that allows TIF funds to create an affordable housing fund. Through these efforts, more housing options within Biddeford's inventory will increase the supply of housing. In addition to these goals, the City has also set as an annual goal of 90 units of affordable housing being preserved or created every year over the next five years. Strategies to reach these goals are being developed, and will vary depending on the developments in process in a given year.

Supportive and transitional housing are specific needs of the chronically homeless. The City will coordinate the efforts of Seeds of Hope and the Police Department intake workers to identify the housing and social needs of each person coming through the program. These partners help identify the appropriate supportive services needed to avoid repeat homelessness or incarceration. The police department added a Spurwink social worker to the team to handle mental health issues. We work with other area providers (Caring Unlimited, Sexual Assault Response Services) to identify persons in the shelter (or local hospital) or identified through police calls that are in need of services and housing. Seeds of Hope will continue to convene these partners on a regular basis to further coordinate the provision of services and expanded housing availability.

There is also the Apex Community Hub at 46 Sullivan Street, a hub location that has been operated by various partners over the current five-year CDBG period. Apex Youth Connection has a staff person responsible for operating the Hub to assist residents in that Census tract area (which has the highest LMI rate in the city). They provide both direct and referral services to meet the needs of these residents.

Alternative Pathways continues to grow in the center of our neighborhoods and serves high school aged youth with an alternative education program. Those students are often those identified by the School Department as possible "couch surfers," and Alternative Pathways provides them a safe place for education and stability.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,

foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Seeds of Hope is the convener for discussion on prevention of homelessness, homeless assistance when it happens, and transitional supportive housing development. Within this planning group, strategies are broken into three areas: client intake, assessment, and guidance; coordination with direct social service assistance by the appropriate social service partner when appropriate; and in the development of an increased supply of supportive housing. Seeds works closely with the Police Department and Southern Maine Health Care to identify those with most critical needs and enroll them in the partial hospitalization program.

Biddeford Ready, a collaborative effort that provides support for children aged birth to five to prepare them for school and life, is developing ways to support LMI children and their parents. The focus on a child's earliest years, and particularly on Adverse Childhood Experiences (ACEs), helps set these children and their families up for success. Additionally, city and school staff members attend a regular Statewide Student Homeless Prevention meeting, which focuses on system-wide issues and solutions.

City community engagement staff has established a partnership with resiliency coordinators located at each school, and all partners will work together to increase and strengthen communication with youth and families.

Biddeford's social service agencies utilize coordinated intake and case management to assist individuals recently discharged from public institutions, providing help and shelter as immediately as possible. As noted above, the lead in many cases is the social work team from the Police Department, with school social workers, police resource officers, and teachers also providing substantial input and the potential for intervention.

Discussion

The Biddeford housing market has become increasingly difficult to navigate for residents at most income levels, which is why housing affordability is a top priority of City Council and staff. Within that priority, there are goals to address homeless issues and preserve affordable units. Using our existing network, particularly the two hubs (Seeds of Hope and Apex Community Hub), city staff will continue to connect with and support our most vulnerable community members, and facilitate discussion around housing needs.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

With the fair housing analysis and its ramifications presented to Council in full in 2019, the commitment to fair housing took different direction. The City's focus is on preserving affordability while also improving the quality and livability of our neighborhoods. The owner occupied 2-4 unit rehab and lead paint remediation programs, along with other non-CDBG programs, were formed to address this.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Over the course of two years, staff presented a series of affordable housing information sessions to City Council, with details built from and reflecting the Analysis of Impediments to Fair Housing (AI). In fall 2020, City Council adopted housing goals based on this information. Implementation began in Jan 2021 with several zoning changes and work will continue through the 2021 program year.

The Comprehensive Plan will be completed during the 2021 program year, and part of that planning process has been gathering data and public opinions on housing. Survey data has confirmed the community's interest in affordable housing and will be used to further educate the public on housing options and hear their thoughts and concerns.

Discussion:

The City continues to pursue a series of housing policies that combine flexibility in the permission of higher density with continued inspections of existing structures. The City's access to Lead Paint funding, Maine Housing funding, and commitment of CDBG to owner occupied 2-4 unit structures is intended to reduce the effects of low-quality housing in our poorest neighborhoods.

AP-85 Other Actions – 91.220(k)

Introduction:

Ongoing economic challenges and continued market changes will require the CAC, in combination with network partners, to monitor the state of homelessness while forging ahead with housing quality improvements. Issues stemming from the pandemic such as homelessness, day care closures, and the lack of food within the community will be monitored and addressed.

It is critical that the residents of Biddeford have a measure of quality of life by having the most basic of resources and provisions. Ongoing public meetings and forums will keep Biddeford informed about opportunities to make a meaningful impact for the community.

Actions planned to address obstacles to meeting underserved needs

The City is developing an approach to provide support for 16- to 30-year-olds, particularly those with young children. For those who do have children, we are exploring a two-generation approach, where support would be given to both parents and children within the same program. Broadly, the goal is to discover challenges faced by this age group (e.g. housing, jobs/income level, child care, transportation) and discuss ways to address those challenges. We are also working with partners on programming at Biddeford Adult Education and Biddeford Regional Center of Technology (career/technical school).

Seeds of Hope, lead agency for homelessness, will keep the city informed on the state of homelessness and the actions that may need to be further taken. Biddeford Ready and Apex will assist us with the needs of young and/or refugee families, as well as all residents within the Census tract where their Hub is located. Alternative Pathways, with its tie to the school department, will assist us in identifying and serving homeless children.

The primary obstacle is housing at the lowest income levels. Demand for housing is increasing cost at rate that did not exist at the beginning of this five-year strategy. City Council and staff worked together to establish specific housing goals and will pursue projects to meet those goals. Those opportunities, in conjunction with our partners, will include the further development of supportive housing as well as rentals for low- and moderate-income residents.

Actions planned to foster and maintain affordable housing

The average age of Biddeford housing stock is significantly older than county and state averages. There are many challenges present because of this, particularly the presence of lead, as many houses are pre-1978. The Healthy Homes initiative has given Biddeford the resources to be able to address this issue. Rental housing is being targeted in order to properly abate or mitigate the lead within the home and to provide housing rehabilitation to correct other deficiencies. This program will create quality affordable rental housing for LMI families and individuals.

Biddeford's business community continues to grow rapidly, despite the pandemic. Employment opportunities will be examined in order to address community challenges from all perspectives, for example: ensuring median income levels can support median housing costs, that residents have the qualifications needed for jobs that pay enough to afford housing, that affordable housing opportunities are provided to those with jobs that have lower pay rates, and so on. As this information is gathered, Biddeford will continue to work with local business owners and interested developers in the coordinated effort of creating more housing. City Council's housing goals will address housing across the continuum:

homeless assistance through Seeds, very low-income housing through the Biddeford Housing's request for 40 additional vouchers, development of low-income housing through LIHTC and other avenues, TIF subsidies for preservation of 10% of new units at median income, and the creation of first-time homebuyer opportunities (up to 200 new units through the next five years).

The City has at least three housing projects totaling approximately 200 units being developed through the LIHTC program. The pandemic has hit this industry hard, equity for investments has become increasingly difficult to find. However, the City is poised to commit TIF funding in support of low- and moderate-income development. The City is also in the process of approving density bonuses.

The purpose of the 2-4 unit owner occupied rehab program is to preserve affordable units that might be lost to market escalation. A minimum of 15 units are proposed for rehabilitation this year.

The City also has a goal of increasing direct connection with individuals and families living in affordable housing, to better understand their needs.

Actions planned to reduce lead-based paint hazards

The City runs a lead-based paint reduction program. The Healthy Homes initiative provides owners the opportunity to qualify for assistance. Upon qualification, homes are inspected by licensed professionals to determine the level of lead present. A detailed report is issued identifying the location and appropriate level of abatement or remediation required.

All housing rehabilitation will be inspected for compliance of skill and quality of work in accordance with the building codes and lead regulations. Through explored leveraging opportunities, Biddeford hopes to continue and expand the efforts being made to reduce the lead-based paint hazards within its housing stock. The goal of the program is to rehab up to 45 units per year.

Actions planned to reduce the number of poverty-level families

The Biddeford Ready program, in conjunction with Apex Youth Connection, will continue to focus on low-income young families. Biddeford's youngest residents present a difficult challenge to the school's system, as many arrive to kindergarten unprepared, which tends to slow growth and learning potential.

Outreach programs, through the social service agencies, target poverty-level families to provide critical resources such as food, clothing, life skills, and financial counseling to help them improve their current socio-economic situation. These efforts take time and patience to gain the trust of families so that assistance and guidance can be provided. Biddeford Ready, through Head Start and private pre-K providers, have increased the number of children receiving educational development prior to entry into kindergarten. Biddeford Ready and school social workers work at all levels of the school system, and provide assistance when issues are identified. Staff will continue to work with this network.

Actions planned to develop institutional structure

City staff will continue to strengthen our partners, particularly Seeds of Hope and Apex Youth Connection's operation of the Community Hub, to support our core LMI neighborhoods. Staff has reenergized the Citizens' Advisory Committee as the representative of households within our eligible Census tracts. The CAC and staff will continue to develop neighborhood-based programs to serve communities and increase neighborhood safety and connectivity. Institutionally, City Council

recognizes the CAC as an advocacy group for neighborhood-based initiatives, including the continued development of housing and community development goals for the City.

During the program year, the Community Development Coordinator will strengthen partnerships between various groups – municipality, schools, nonprofits, businesses, and others – with a goal to improve coordination of efforts and grow the outreach network for these partners.

Actions planned to enhance coordination between public and private housing and social service agencies

The City and the CAC will continue to work with private and public housing agencies. Focus this year will be on mitigating the impact based on the pandemic and on continued development of additional stock across the housing continuum. The role and potential of the Biddeford Housing Authority will be examined, with a focus on increasing the supply of low-income family housing. The City will continue to work with LIHTC partners through its affordable housing TIF program to create new housing stock; partners include both public agency housing providers and private developers. Ongoing collaboration and coordination will be handled through the CAC and staff as we develop strategies to address both the changing market and the pandemic. The City will coordinate connection between housing and social services, in order to ensure effective delivery of these services.

Discussion:

The City will be monitoring the impact of the pandemic on the community, as well as working to further future development and redevelopment efforts. We have put together a resource base that should permit a substantial increase in rehabilitation efforts while obtaining affordability; we will monitor our progress and make necessary adjustments as required.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The goals, objectives, and overall benefit of this AAP represent Year 4 of the Consolidated Plan.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.70%

The goals, objectives, and overall benefit of this AAP represent Year 4 of the Consolidated Plan. Biddeford will continue to support a reduced number of subrecipients and the owner occupied 2-4 unit rehab program. This will ensure effective delivery of services to LMI individuals and households, and the preservation of housing stock and affordability. The Overall Benefit is based on the 5-Year Consolidated Plan, 2018 - 2023.