

**From:** [CTCL Grants Team](#)  
**To:** [Morris, Carmen](#)  
**Subject:** We have received your response for CTCL COVID-19 Response Grant Extension Request - Additional Information Needed  
**Date:** Tuesday, January 26, 2021 10:43:41 AM

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### CTCL COVID-19 Response Grant Extension Request - Additional Information Needed

Name	Carmen Morris
Email	carmen.morris@biddefordmaine.org
State	Maine
Jurisdiction Name	City of Biddeford
Office Name	City Clerk

1. Total CTCL COVID-19 Response Grant received: 261721.50

2. Are there expenses you could have charged to the CTCL grant that you did not? We encourage you to review your 2020 election spending. Please resubmit your total spending through December 31, 2020, including if there is no change from the amount initially reported.

	\$ Amount
a. Ballot drop boxes	2202.70
b. Drive-through voting	
c. Personal protective equipment (PPE) for staff, poll workers, or voters	79.98
d. Poll worker recruitment funds, hazard pay, and/or training expenses	
e. Polling place rental and cleaning expenses	
f. Temporary staffing support	28272.35
g. Election department real estate costs, or costs associated with satellite election department office	3751.10
h. Vote-by-mail/Absentee voting equipment or supplies	3110.22
i. Election administration equipment	
j. Voting materials in languages other than English	
k. Non-partisan voter education	

3. Total grant expenditures on sections 2a-2k: 37416.35

4. Total grant funds unexpended as of January 1, 2021: 222705.15

5. If your extension request is approved, how do you intend to use your

remaining grant funds? Note: Funds must be expended exclusively for the public purpose of planning and operationalizing safe and secure election administration in your jurisdiction by June 30, 2021.

	\$ Amount
a. Ballot drop boxes	
b. Drive-through voting	
c. Personal protective equipment (PPE) for staff, poll workers, or voters	
d. Poll worker recruitment funds, hazard pay, and/or training expenses	
e. Polling place rental and cleaning expenses	
f. Temporary staffing support	1600.00
g. Election department real estate costs, or costs associated with satellite election department office	
h. Vote-by-mail/Absentee voting equipment or supplies	
i. Election administration equipment	
j. Voting materials in languages other than English	
k. Non-partisan voter education	

6. Total grant expenditures on sections 5a-5k: 1600.00

Today's Date 01-26-2021

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